

**NOTICE OF INTENT TO CONTRACT (“NOITC”) - PS20180516**

**Issue Date: Thursday, March 8, 2018**

**Closing Date & Time: Thursday, March 22, 2018 at 3:00 pm Local Vancouver Time**

**RE: SUPPORTING AND FACILITATING COLLABORATION BETWEEN THE CITY AND ACADEMIC INSTITUTIONS**

Notice is hereby given by the City of Vancouver (“City”) of its intent to enter into a contract with CityStudio Vancouver Society (“CityStudio”) for the services of supporting and facilitating collaboration between the City and multiple local post-secondary academic institutions, faculty and students towards advancing the City’s core goals.

It is the intent of the City to enter into a contract with CityStudio to support and facilitate ongoing collaboration between the City and a minimum of five (5) local post-secondary academic institutions, across a diverse range of faculty and students. The collaboration is generally focused on the following key areas: Greenest City (Environment), Healthy City (Social Wellbeing), Engaged City (Community Engagement), and The City of Reconciliation. This opportunity was developed and defined through a pilot program between the City and CityStudio.

The proposed contract with CityStudio will cover three main programs:

The first is called the Studio Course, in which students from local post-secondary institutions spend a full semester developing experimental projects that help to advance City priorities, as part of an immersive project-based course offered three times a year. Students work directly with City staff to research, design and implement on-the-ground projects. The Studio Course projects (five (5) per semester) are presented twice a year at City Hall, at CityStudio-hosted events called Hubbub.

The second program is the Campus Course Network, through which CityStudio connect City staff with faculty and students on university and college campuses in order to design, experiment and deliver projects in the community. These projects (approximately 35 per year) may include experiments and prototypes in public engagement, research and place-making. Similar to the Studio Course, Campus Course projects are presented twice a year at City Hall at Hubbub.

The third program has CityStudio functioning as a Community Hub with the aim of building and strengthening relationships between the community and City staff, by providing space for citizens to meet, connect, collaborate and engage on City of Vancouver issues. CityStudio also hosts meetings, presentations and tours for local and international visitors on behalf of the City of Vancouver.

CityStudio serves a unique role in enabling academic institutions to work collaboratively with the City, while supporting more innovative and experimental approaches to problem solving. With established partnership agreements with six (6) post-secondary institutions, CityStudio is considered the only not-for-profit in Vancouver that can successfully deliver these services.

The value of this contract is \$100,000 per year, along with in-kind office space at 1800 Spyglass Place, with contract duration of four (4) years. This notice may represent the only official notice.

Anyone wishing to request more information or has any questions, please contact Donna Lee, Buyer, Supply Management at 604-871-6054 or by email to [donna.lee@vancouver.ca](mailto:donna.lee@vancouver.ca).