

November 27, 2020

REQUEST FOR QUOTATIONS NO. PS20201385
CHAMPLAIN HEIGHTS TRAIL TREE ASSESSMENT
QUESTIONS AND ANSWERS NO. 1

ISSUED ON NOVEMBER 27, 2020

Q1	The contract is for a term of 1 year with two extendable option years. Are years 2 and 3 subject to CPI adjustment?
A1	<i>The vendor will decide what pricing adjustment to use and will be required to specify the pricing adjustment in the quote.</i>
Q2	The Table of Prices requires Rate/Hour, # of Hours, and Total. How will the pricing be evaluated between quotes received, Rate/Hour or Total?
A2	<i>The City will review both the rate/hour and total contract price. The vendor may propose the # of hours required based on the given Scope of Work.</i>
Q3	How will each service be paid, Rate/Hour or Total as a fixed price?
A3	<i>The City will pay the total as fixed price. The Optional on-call removal will paid by rate.</i>
Q4	If Rate/Hour, can you please expand on whether travel to/from site is billable?
A4	<i>Travel costs and other disbursements shall be included in vendor quote pricing.</i>
Q5	What is the historical number, or estimated number, of requests for Basic Tree Risk Assessment, Report and Scoping, On-call Tree Removal <250mm, and On-call Tree Removal >250mm?
A5	<i>There are no historical records available.</i>
Q6	It is noted that the contractor must be a Certified Arborist. Can you confirm those completing the Basic Tree Risk Assessment would also require TRAQ?
A6	<i>Yes, they should be TRAQ. An addendum is posted on the website.</i>