REQUEST FOR PROPOSAL "RFP VPL20211109
VPL Website Drupal Migration 7 to 9

QUESTIONS AND ANSWERS NO. 3

ISSUED ON: December 1, 2021

Q1	**Could you share what Hosting service is provided for the current site?**
A1	Drupal instance is locally hosted and will continue to be locally hosted after the migration.
Q2	**What is the DB size of the current site?**
A2	The database is 5.5 GB.
Q3	**Could you clarify if the expectation from Vendors is only to change the Drupal version and the rest of the specs remain same?**
A3	To be discussed with the successful candidate.
Q4	**Is there any predetermined Transition period? And is it expected to happen parallel with the development?**
A4	The successful candidate will be provided with existing content for migration to explore any technical decisions that need discussion. During this period, development work may be required. Following these discussions and decisions made by VPL, the successful candidate will implement a final migration from the most recent version of the database that will become the live Drupal 9 site.
Q5	**What are the different categories of users & user levels and their access privilege**
A5	VPL has an established set of user roles and permissions to be replicated on the migrated website with input from the successful proponent as to best practices in Drupal 9.
Q6	**Who will be responsible for the hosting part? If it is a winning firm do we need to provide a separate cost for hosting?**
A6	The Library will continue to locally host the migrated Drupal instance.

Q7	Is there any maintenance required after the development? If yes, how long it would be?
A7	After all migration related issues have been resolved, maintenance will occur in house.
Q8	We are located outside of the Canada, can we still bid on this RFP?
A8	Vendors operating outside the Pacific Standard Time should include in their proposal how to address workflow efficiencies to deal with time differences.

END OF Q&A No. 3