

REQUEST FOR PROPOSAL "RFP" NO. PS20220002

SUPPLY AND DELIVERY OF TRAFFIC CONTROL SERVICES

QUESTIONS AND ANSWERS NO. 1

ISSUED ON: March 23, 2022

Q1	3.5 (a) (i) "successfully completed a City TCP Orientation for existing TCP at contract implementation. <i>Can this orientation be completed online and added to our learning management system?</i>
A1	Yes. City Approval Required as per below; Proponent must demonstrate to the City that the implementation of their Online TCP Orientation is a competency based learning model where students must demonstrate the required level of knowledge and skill (competency) on a task prior to advancing to the next task.
Q2	3.5 (a) (ii) "successfully complete a COV Traffic Control Program Orientation-Supervisor Level". <i>Can this orientation be completed online and added to our learning management system?</i>
A2	Yes. City Approval Required as per below; Proponent must demonstrate to the City that the implementation of their Online TCP Supervisor Orientation is a competency based learning model where students must demonstrate the required level of knowledge and skill (competency) on a task prior to advancing to the next task.
Q3	3.9 (a) (c) "Contractor shall assign a Safety Representative dedicated for all Contract safety related matters. The role will require expertise in Traffic OHS Regulations and Incident Investigations." (Also covered in 6.2 (e) of supply agreement) <i>Is this position going to be included as a salaried cost as part of the contract? Given the volume of TCPs/LCVs ordered daily by the City and changes in OHSR, this is logical to include in the contract and we would have no issue supplying but need to determine if the cost centre can be billed back to the City.</i>

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A3	<p>No.</p> <p>The City requires a single representative who will be responsible to address and action all City of Vancouver enquiries, interpretations, issues and resolutions related to;</p> <ol style="list-style-type: none"> 1. Vendor Training Program 2. Vendor OHS Program 3. Safety/Incident Investigations 4. TCP Regulations, Policies, Standards, Guidelines, Procedures. <p>The Proponent may have various internal Subject Matter Experts on each of the above topic within their organization. For the interest of efficiency, all of the items above shall be represented by a single point of contact for the City.</p> <p>**It is expected that the successful Proponent will demonstrate a superior internal governance within their organization, to manage and implement exceptional service delivery, in full and consistent compliance of Codes and Standards that oversee current and evolving OHS and TCP Regulations, over the entire period of the Agreement. It is also expected that the successful Proponent shall have such a representative to service their client, with a smaller scale of business or the same volume as the City.</p>
Q4	<p><i>In Section 1.2 (a) v, it states that prices shall be fixed for the term of the agreement. Does this refer to the initial three year term only, or all of the extension years as well?</i></p>
A4	<p>Yes, this refers to the initial term or any current term of the contract.</p>
Q5	<p><i>Can the close date of April 7th be extended to April 29th? This would allow for a detailed and quality response.</i></p>
A5	<p>The City has an interest for the earliest execution of a new contract subject to the completion of all processes required after the close date of the RFP. Therefore, it is not feasible to extend the closing date by the time requested. The City is able to consider a one week extension only. Please upcoming Amendment #1 for detail.</p>
Q6	<p><i>When would the new contract be awarded?</i></p>
A6	<p>The intent is to award the contract as soon as possible after the specified RFP closing time.</p> <p>Notwithstanding the above, all received proposals will be subject to comprehensive evaluation(s) as described in the RFP document which will be followed appropriate award recommendation and approval processes as set out in the City's Procurement Policy. The City is unable to provide a specific date of award at this time.</p>

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Q7	<i>When would the new service requirements start?</i>
A7	New service will start after A5 above, the execution of a contract and in accordance to the contract transition plan from the successful proponent.
Q8	<i>Is the intention to just award 1 company this RFP?</i>
A8	The City has the intention to award one contract to one successful proponent, however the City reserves the right to award one or more contract(s) as necessary to achieve the best value for the City.
Q9	What is the estimated hours per year required?
A9	Please refer to Part C, Section 1.2 (e).

END OF Q&A No. 1