

**REQUEST FOR PROPOSAL NO. PS20210888  
SECURITY SYSTEMS**

**QUESTIONS AND ANSWERS NO. 2**

**ISSUED ON: NOVEMBER 19, 2021**

Q1	What is the estimated start date of the contract?
A1	<b>The City estimates the earliest start date of the new contract will be around Q2 2022, subject to the transition timeline that might be required.</b>
Q2	For Requirement B and E, can you please clarify if all Tier 2 guards are required to have both AST and OFA2 or if the requirement is for AST or OFA2 based on the position?
A2	<b>For Requirement B and E, all guard roles classified as Tier 2 are required to meet the minimum certification and training requirements for Advanced Security Training (AST) and Occupational Level 2 First Aid (OFA 2), as described in Part B - Appendix 1 - Role Profiles &amp; Descriptions.</b>
Q3	Can the City provide more information as to the permanent facilities with static hours for Requirement B? - Locations of permanent sites - Schedules of permanent sites
A3	<b>No additional information will be shared. As per Part B-2.1(b), the use of security officers as a control for City Protective Services, is utilized at a range of sites and is constantly adjusted to align to risk exposures. The specific locations and schedule of officers will be reviewed as part of the transition plan during the implementation of the awarded contract.</b>
Q4	For Requirement B, can the City provide any more information as to the type of services and/or regularity of the Ad-hoc hours? - What type of service makes up the bulk of Ad-hoc hours i.e. incident management coverage, contractor escorts, seasonal coverage, etc? - Can the City provide a split between seasonal hours vs ad-hoc?

	<p>- For planning purposes can the City provide total Ad-hoc hours per year for the last five (5) years?</p> <p>- Can you kindly provide any historic data you have on locations, schedules and services that were delivered on Adhoc basis?</p>
A4	<p>As per, “Part B - Appendix 1, Role Profiles and Descriptions”, the estimated hours of both regularly scheduled and on demand hour deployment is provided for each role profile, in consideration of historical values. The locations, schedules and tasks are diverse and are adjusted regularly to align to City risk exposures. No additional information will be shared to this regard, due to recognizing the dynamic environment in which City Protective Services operates.</p> <p>In relation to ad-hoc Specialized Security Services, City Protective Services may contact the Supplier to request such services. Such Ad-hoc Services can include, but is not limited to, Consulting Services, Operational Management, and K9 services. <i>Part B - Appendix 1, Role Profiles &amp; Descriptions, refers.</i></p>
Q5	For Requirement B, can the City provide a schedule of the roving patrols required for the mobile services?
A5	<p>No additional information will be shared. As per Part B - 3.2 (b1.1), the average hours and regional proportion of resource allocation is provided. The specific locations and tasks of the mobile services vary, and are based to site based risks and aligned to the established mobile deployment model. The specifics of the deployment schedule will be reviewed as part of the transition plan during the implementation of the awarded contract.</p>
Q6	For Requirement B, can the City provide the current number of vehicles needed and shifts for mobile services?
A6	<p>No additional information will be shared. As per Part B - 3.2 (b1.1), the average hours and regional proportion of resource allocation is provided. The Proponent is responsible for determining the number of vehicles required for the services provided, based on the service model being presented.</p>
Q7	Are management and/or admin positions dedicated to the contract to be built into company overhead or does the City want these positions detailed under Innovative and Alternative Solutions in the pricing tables?
A7	<p>Proposed pricing for contract management and administration positions should be included in Proponent overhead costs in Appendix 3 - Commercial Proposal, under the relevant services.</p> <p>Should the Proponent propose an alternate model for contract management and administration under Innovative and Alternative Solutions, pricing will be</p>

	included in the associated pricing table ( <i>Part C - Appendix 3 - Innovative and Alternate Solutions</i> ).
Q8	For Requirement E, under Account Manager Security Contractor Team (pg B-56), it lists dedicated positions for the Account Manager, Coordinator/Scheduler and Field Manager. Does VPL require these positions to be 100% dedicated to VPL, or are they positions that require some resources dedicated to the contract but can do other functions within the Supplier's organization?
A8	<b>The positions <u>do not</u> have to be 100% dedicated to VPL.</b>
Q9	For uniform and vehicle requirements, the RFP states that they cannot be co-branded. Can the City clarify if this means that uniforms and vehicles are to be branded with the City of Vancouver logo or the Supplier logo?
A9	<b>The successful Proponent will be responsible for providing uniforms branded in compliance with the BC Security Services Act, with the Suppliers logo. Vehicles must be clearly identified with the Supplier's security logo as per the BC Security Services Act.</b>
Q10	In order to qualify for the RFP will all six service requirements need to be met? And if so, are subcontractors/ partners available to use.
A10	<b>As per the RFP, Part B - City Requirements, Section 1.4 -Scope of Services:  Proponents are invited to submit a proposal on any one or multiple of the Requirements (A,B,C,D,E,F) or a combination of the Requirements.  Proponents may subcontract/partner with whom they wish.</b>
Q11	For the RFP for security services - if we are able to bid directly for security systems service support as well as with or under a security guard company, or by both with a security guard company and direct?
A11	<b>It is up to the Proponent to decide how they wish to bid for the Services.</b>