

**REQUEST FOR PROPOSALS NO. PS20210836
CONTENT MANAGEMENT SYSTEM REPLACEMENT**

QUESTIONS AND ANSWERS NO. 1

ISSUED ON: May 13th, 2022

Q1	Is there a preferred CMS Platform? Open-source or Proprietary?
A1	The City does not have a preference for open-source or proprietary at this time.
Q2	Is there an existing partner you are working with? Are they bidding on this project?
A2	Vancouver.ca is currently managed by OpenText RedDot 16. Please refer to RFP Part B - Scope of Work for detail information. The City does not disclose bidders' information.
Q3	Is there a budget range you could disclose?
A3	The City does not disclose budget information. Note: The City has a healthy budget for this procurement, and as stated in the RFP Part A Section 8.0, the evaluation is not only based on cost. In addition, the City does have experience implementing a proprietary system and the costs associated with it.
Q4	Do you have a preference for a CMS? Have you looked at our seen demos of any particular CMS platforms?
A4	The City does not have a preference for a CMS. We have had a few informal sessions to gather market information for the RFP scope of work. The City's intent is to select the appropriate CMS system from this RFP process.

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Q5	The RFP states that the sub-sites are managed by Adobe or Umbraco CMS. Are these CMS considerations for all the sites? What has your experience been in working with these platforms?
A5	The City is currently using Adobe Contribute which is an older product that is no longer supported so it is not a consideration. The City is currently using the non-enterprise version of Umbraco for a small site so do not have full exposure to it as a multi-site CMS. We would consider it as part of this RFP process if an Umbraco solution was proposed by a bidder.
Q6	Do you have a propensity for a specific technology or one that you are mostly comfortable with? .NET? Java? PHP?
A6	The City does not have a specific preference for underlying technology however currently we are mostly a .NET shop.
Q7	Do you have a preference for an (1) open source CMS or (2) enterprise licensed CMS platform or (3) commercial off-the-shelf solution/pre-packaged municipal solution?
A7	No preference. Please refer to A1.
Q8	How many CMS authors do you expect to have?
A8	Currently there are ~160 users but could expand to 300 users in the future.
Q9	To clarify, does the scope include the development of the new site within the new CMS? i.e. building new CMS templates? Also, will it also include a new website design and information architecture or is the site design and site structure remaining as is?
A9	In scope: The successful Proponent is expected to build out templates for our existing sites on the new CMS <u>alongside</u> our in-house developers. It is our preference to have the City's in-house developers to work with the Successful proponent and co-create the sites together so that the knowledge transfer and training can be done at the same time. Base on our past experience, this has been demonstrated to be the most effective way. Out of Scope: A site redesign or info architecture changes. (The Current websites are to be kept as-is for this project. This project is to re-platform our existing sites onto a new CMS).
Q10	Will you have a team/resource that manages the website and you would like to transition knowledge to them eventually to have them continue support?
A10	Yes. Please refer to A9 as well.

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Q11	Do you currently work with a digital agency? Will they be allowed to participate or precluded from the RFP?
A11	Currently the City does not have an ongoing relationship with a digital agency as it relates to CMS products or planning.
Q12	Has the budget for this project been approved? If so, can you provide budget details. If an exact number cannot be provided, we would request a range to ensure the solution meets your needs.
A12	Please refer to A3.
Q13	Are you open to working with a partner in Western Canada outside of BC?
A13	Yes.
Q14	The document does not make mention of any budgetary numbers. Are you able to elaborate on this ?
A14	Please refer to A3.

END OF Q&A No. 1