

**REQUEST FOR PROPOSAL NO. PS20210159
CONSULTING SERVICES FOR SAP S/4HANA CONVERSION**

QUESTIONS AND ANSWERS NO. 4

ISSUED ON: February 18th, 2022

Q1	4.2 SAP ECC (version 6.17) Can the City please provide the total number of legal entities (Co codes) within the current ECC instance? Is there any Inactive Company codes in the ECC system ?
A1	Only one Company code & one Controlling area.
Q2	4.2 SAP ECC (version 6.17) Can the City please confirm how many house banks are in scope? This is in regards to Payments (ACH,EFT, Checks) and Bank statements.
A2	Total of 6 house banks.
Q3	4.2 SAP ECC (version 6.17) Can the City please provide the total number of Asset master records?
A3	Approximately 3900 active asset numbers.
Q4	4.2 SAP ECC (version 6.17) Number of Currencies? What type? - What is the Company Code Currency and Controlling Area Currency?
A4	1 Currency- CAD. Both Company Code & Controlling area.
Q5	4.2 SAP ECC (version 6.17) Does the City use the ledger approach or account approach in General Ledger Accounting? Could you please provide ledgers and their purpose?
A5	Classic GL is in use with only one leading ledger.
Q6	4.2 SAP ECC (version 6.17) Does the City use New Asset Accounting or old Asset accounting?
A6	Old Asset accounting.
Q7	4.2 SAP ECC (version 6.17) Which type of CO-PA do you use currently? From RFP it seems the you do not use COPA? Is this true?
A7	The City does not use SAP CO-PA.

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Q8	4.2 SAP ECC (version 6.17) What are the Company Code Details? Is geographical coverage of SAP ECC subject to S/4 Conversion Canada only?
A8	One Company Code. Business area financial statements activated. Geographical coverage of conversion is Canada only.
Q9	4.2 SAP ECC (version 6.17) Is a Single Controlling Area concept is used?
A9	Yes.
Q10	4.2 SAP ECC (version 6.17) Are Secondary Cost Elements used for Allocation purpose ? Could you list the Secondary Cost Elements?
A10	Yes. At the moment we have 3072 secondary cost elements in the system, with 7 different cost element categories.
Q11	4.1 SAP Technical Environment Could the City please let us know the Database Size/ Database version and patch level for Production ECC and Gateway systems?
A11	ECC Prod DB size 1366 GB Gateway Prod DB size 102 GB DB version for both DB is DB2 LUW 10.5, Fix pack 9
Q12	4.1 SAP Technical Environment How much business downtime will be accepted by the City for this conversion (and production cutover)?
A12	48hr weekend window with possible downtime optimization for 36hrs.
Q13	4.1 SAP Technical Environment Could the City please share the Latest EWA report of ECC and all connected Production systems?
A13	Please refer to Addendum No. 3 for latest EWA attachment.
Q14	4.1 SAP Technical Environment If EWA is not available could you please share the software components details from ECC and connected Production systems?
A14	N/A (EWA provided, refer to A13)
Q15	4.1 SAP Technical Environment Could the City please share their/proposed Change Release schedule/calendar that would run parallel with S/4 conversion project?
A15	Minor releases are typically completed every second Wednesday. Annual support package updates are completed in Nov/Dec. IT 'blackout' period is normally mid Dec to early Jan.
Q16	4.2 SAP ECC (version 6.17) What will be the total number of customers to be converted to BP?

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A16	Approximately 48000 customers. (We have started creating BPs for our customers in SAP). Also, the automated creation of BP's has now been initiated.
Q17	4.2 SAP ECC (version 6.17) What will be the total number of customer account groups to be mapped to BP?
A17	Approximately 6 account groups.
Q18	4.2 SAP ECC (version 6.17) What will be the total number of vendors to be converted to BP?
A18	Approximately 17500 vendors. (We have started creating BPs for Vendors in SAP)
Q19	4.2 SAP ECC (version 6.17) What will be the total number of vendor account groups to be mapped to BP?
A19	Approximately 4 account groups.
Q20	4.2 SAP ECC (version 6.17) What will the total number of employees to be converted to BP?
A20	Approximately 12,000.
Q21	4.2 SAP ECC (version 6.17) Could the City please let us know the number of custom security roles created in the system and the number of master and derived roles?
A21	The City's SAP ECC system has 975 custom single roles and 45 custom composite roles. Also, there are 3 derived roles (parents) and 14 child created roles from the derived roles.
Q22	4.15 Interfaces & Custom Code As per the readiness check, you have 3 additional namespaces(/CISFCCB/, /CONVRGNT/, /CISFTRB/) in your system. Are they used for custom code development?
A22	ConvergentIS (vendor add-on) namespaces, they are used for third party add-on only, we don't use them for our development.
Q23	4.15 Interfaces & Custom Code The task on RFP Page-23 for example 3.5 mention city as responsible for testing. Will the City be responsible for ABAP defect fixing along with Testing?
A23	The expectation is the Successful Proponent will be primarily responsible for ensuring that defects are resolved. The consulting team will engage with the City's own developers as required to get the information/support they require and will also ensure that required knowledge transfers occurs.

END OF Q&A No. 4