

**REQUEST FOR PROPOSAL NO. PS20210159  
CONSULTING SERVICES FOR SAP S/4HANA CONVERSION**

**QUESTIONS AND ANSWERS NO. 3**

ISSUED ON: February 15<sup>th</sup>, 2022

Q1	5.2 Technical Scope, Hardware / Architecture, Please provide the Intel-based hardware specification for the new S/4HANA platform.
A1	<b>The Intel-based hardware specification for the new S/4HANA platform is <u>Intel 6242R 3.1GHZ/205W 20C/35.75MB DDR4 2933MHZ.</u></b>
Q2	4.0 CURRENT SAP ENVIRONMENT, Please provide the ATC Check report to support your custom code analysis.
A2	<b>Please refer to Addendum No. 2. The report was from last fall, but should be sufficient for preparing the proposal.</b>
Q3	General Pricing: does City of Vancouver expect to execute on a fixed price contract? Should that be noted separate from the commercial proposal or is the "estimated fees" in cells N79 (total estimated fees) to be the basis of the fixed price amount?
A3	<b>The City expects to execute a fixed price contract for the S/4 HANA conversion. Any assumptions should be listed in Tab 1.0 Assumptions. The City will require consultancy services on as if and when needed basis after the above technical conversion.</b>
Q4	Commercial Proposal File - 2.0 Detail Pricing: could you clarify the inputs for the cells on this worksheet? eg. are we to put in the number of hours in cell C39 for how many hours the resources would work in the project management category for the 3.0 Realize Phase??
A4	<b>Yes. For this example, the number of hours for each resource should be entered in row 39, columns C to K. Rates for resources should be entered in row 13 columns C to K. Column L - enter total fees for the row/activity (hours x rate). Column M - enter the total disbursements for the row/activity Column N - enter sum of Column L + Column M</b>

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Q5	Commercial Proposal File - 2.0 Detail Pricing: do we continue to expand and add rows/columns as necessary to allow for the number of resources we would propose?
A5	<b>Yes. Please add rows for additional activities and columns for different resources, or delete the extra rows or columns if not needed.</b>
Q6	Commercial Proposal File - 4.0 Professional Services: there does not appear to be a place for the rates in this worksheet; where should that be placed? In the comment box/cell? The unit of measure cell is not highlighted yellow and per the instructions, we should not make any changes to those cells.
A6	<b>Please provide the rates in the first “Comments” column.</b>

END OF Q&A No. 3