

January 19, 2021

**REQUEST FOR PROPOSAL “RFP” NO. PS20201415
PROVISION OF PROPERTY TAX, UTILITY BILLING AND GENERAL INFORMATION MAIL-
OUT SERVICES**

ADDENDUM NO. 1

RE: PART B - SCOPE OF WORK - SUPPLEMENTAL REQUIREMENTS

Canada Post has issued new specifications for the Indicia envelopes which now include a barcode that become effective as of April 2021. Potential Proponets should consider this change when submitting their Proposals.

This addendum should be completed, and attached to your Proposal form.

If you have already submitted your Proposal, this addendum shall be submitted by email to the Contact Person identified in the RFP with the subject line “Addendum No. 1 to Proposal No. PS20201415: PROVISION OF PROPERTY TAX, UTILITY BILLING AND GENERAL INFORMATION MAIL-OUT SERVICES before the closing time of **3:00 p.m., January, 28, 2021**

NAME OF VENDOR

SIGNATURE OF AUTHORIZED SIGNATORY

DATE

Dino Goundouvas
Contracting Specialist