

REQUEST FOR PROPOSALS "RFP" PS20201181

PROVISION OF ONLINE LEARNING CONTENT FOR EMPLOYEE AND LEADERSHIP  
DEVELOPMENT

AMENDMENT NO. 3

ISSUED ON NOVEMBER 3, 2020

This Amendment No. 3 to RFP PS20201181 affects the separate attachment, PS20201181 - Detailed Requirements, "Business Requirements" tab.

Section B [Topics] of the "Business Requirements" tab of the separate attachment, PS20201181 - Detailed Requirements is amended as follows:

B. Topics
Topics offered must, at minimum, meet the following requirements:
a) each topic has a lesson overview, learning objectives, outcome-focused learning, learning summary;
b) each topic has practice opportunities, assessment of knowledge, tools and resources;
c) each topic has a varied approach to learning, real-world scenarios, and at least one video and self-test;
d) videos are available in closed-caption (CC); and
e) as appropriate, provide opportunity for users to download and customize aspects of the available resources (e.g. templates, checklists, etc.).
f) provide a table of all courses the proponent is <u>currently</u> offering (i.e. currently being offered to clients, not courses in-development) with the following column headings: Course name (e.g. 'Difficult conversations'); Course format (e.g. full, lecture, checklist, book summary, micro-learning); Course length (i.e. number of hours). Additional column headings may be added by the proponent.

All other conditions and specifications remain unchanged.

This amendment must be completed, and attached to the Proposal Form.

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If the Proposal has already been submitted, this amendment shall be emailed to [bids@vancouver.ca](mailto:bids@vancouver.ca) prior to the Closing Time of 3PM Local Vancouver, BC Time, **November 12**, 2020 as "AMENDMENT NO. 3 to RFP PS20201181 PROVISION OF ONLINE LEARNING CONTENT FOR EMPLOYEE AND LEADERSHIP DEVELOPMENT".

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NAME OF VENDOR

\_\_\_\_\_  
SIGNATURE OF AUTHORISED SIGNATORY

\_\_\_\_\_  
DATE

Diana Chan, Contracting Specialist