

REQUEST FOR PROPOSALS "RFP" PS20201181

PROVISION OF ONLINE LEARNING CONTENT FOR EMPLOYEE AND LEADERSHIP
DEVELOPMENT

AMENDMENT NO. 2

ISSUED ON OCTOBER 30, 2020

This Amendment No. 2 to RFP PS20201181 affects Part B - Scope of Work, Section C. City Add-Ons.

Section C. [City Add-Ons] of Part B - Scope of Work is amended as follows:

C. City Add-Ons

Proponents must offer a service that meets, at minimum, the following requirements:

- a) City Admin User access, for statistical report generation;
- b) reports to include ~~user names,~~ **unique identifier**, topic usage, number of active minutes by topic, test results, department, other granular details;
- c) City's autonomy to reallocate/re-assign inactive licenses (e.g. unused for more than 6 months), without incurring additional costs/fees; and
- d) teaching licenses for a participant's one-time use (for the purposes of promoting blended learning opportunities).

All other conditions and specifications remain unchanged.

This amendment must be completed, and attached to the Proposal Form.

If the Proposal has already been submitted, this amendment shall be emailed to bids@vancouver.ca prior to the Closing Time of 3PM Local Vancouver, BC Time, **November 12**, 2020 as "AMENDMENT NO. 1 to RFP PS20201181 PROVISION OF ONLINE LEARNING CONTENT FOR EMPLOYEE AND LEADERSHIP DEVELOPMENT".

NAME OF VENDOR

SIGNATURE OF AUTHORISED SIGNATORY

DATE

Diana Chan, Contracting Specialist