REQUEST FOR PROPOSAL ("RFP") NO. PS20201156
ARCHITECT SERVICES AT VIENNA HOUSE

QUESTIONS AND ANSWERS NO. 1

ISSUED ON: December 1, 2020

Q1	In the Questionnaire, under Supplier Diversity, how is the Proponent's response to these questions evaluated and to what percentage are they scored on?
A1	**This section of the Questionnaire is for information purposes only and not for evaluative purposes. For evaluation weightings, or percentages, please see the table located in Part A – Information and Instructions, 8.0 Evaluation of Proposals.**
Q2	The building envelope consultant is not specifically mentioned in the RFP or Appendix 3 Commercial Proposal - Consultant Breakdown. Is the prime consultant required to include a building envelope consultant as part of the team for Vienna House?
A2	**No, the prime consultant is not required to include a building envelope consultant but if they wish to add this or any other consultant they may do so.**
Q3	The RFP requires a "*key members with experience in designing Passive House multi-family projects, either currently or in the recent past*" but also that "*Any Passive House consultant or designer must have experience with a Certified Passive House multifamily project*." Our firm has qualified consultants who have worked on several Passive House multi-family projects but due to the complexity and length of the passive house process they are currently in the certification approval stage. Further, their portfolio includes complex, Passive House certified non-residential facilities. Would the City still put these experiences in consideration?
A3	**If project team members have submitted a multifamily Passive House for certification, as per the "PHI standard", that will be reviewed as the Proponent demonstrating strong experience and will meet the minimum standard and be seen as an asset. Project team members with certified projects will be a further improvement, but having submitted for certification will also be considered. Non-residential Passive House facility project experience will also be an asset and will be considered in the evaluation.**

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Q4	In the Rezoning Application Checklist, there is a note indicating a Transportation Assessment and Management Study ("TAMS") "may be required later in process but not required at time of application." Please respond to the following questions: • For budgeting purpose, is a TAMS report required (whether at Rezoning or at DP phase)? • If a TAMS report is required, what intersections would need to be covered in the study area, and what study horizon years would need to be covered in the study, etc.? • Also, will the City's Engineering Department be able to supply the traffic count data that are required to complete the TAMS study? Or would the Consultant be expected to conduct their own traffic data collection?
A4	**Since the RFP states that this is not a requirement Proponents may or may not put forward pricing for this particular part of the work. If any Proponents put forward any pricing the hours and personnel proposed to perform this work are to be clearly identified in their response under "Appendix 3 – Commercial Proposal". At the present time the City does not have information on the intersections to be reviewed or information on any traffic count data.**
Q5	Will the PHI accredited Building Certifier be retained by the City of Vancouver or retained as a sub-consultant of the proponent?
A5	**This will be a sub-consultant of the Proponent.**