

REQUEST FOR PROPOSAL ("RFP") PS20200018
PROVISION OF EVENT MANAGEMENT SUPPORT

QUESTIONS AND ANSWERS NO. 2

ISSUED ON February 5, 2020

Q1	<i>Is there a preference to hire a local BC event management firm? Or any preference of base proximity?</i>
A1	No.
Q2	<i>As per Appendix 2 (page C-8), we can submit a separate document with detailed answers correct?</i>
A2	Yes.
Q3	<i>As per Appendix 11 re: WorksafeBC, will proponents need to provide registration/clearance as part of the proposal?</i>
A3	Proponents should provide this if they have it. Otherwise WorksafeBC registration/clearance is a requirement at the time of contracting.
Q4	<i>Will the venue provided have access to connect to ground power & tap water?</i>
A4	Yes.
Q5	<i>Page B-8, 4.1 (c)(i) Online registration system for dialogues and reports - pls provide more specific detail on this requirement and how the online registration system is intended to function.</i>
A5	Advice and/or implementation of a registration system to allow some participants to sign up for dialogue events, as well as check in.
Q6	<i>Page B-8, 4.1 (c)(i) Simultaneous translation - clarification: is the requirement for 3 languages <u>plus</u> American Sign Language, or 3 languages <u>including</u> American Sign Language?</i>
A6	Three languages plus American sign language.
Q7	<i>Page B-8, 5.0(f) ...proposed schedule for completion of the research project and delivery of data - pls clarify what is the "research project" and what data is to be delivered by the Proponent.</i>
A7	Please see Amendment # 3.