

**REQUEST FOR PROPOSALS "RFP" NO. PS20190020  
CONSULTING SERVICES FOR LANDFILL DESIGN AND CONTRACT ADMINISTRATION**

**QUESTIONS AND ANSWERS NO. 1**

ISSUED ON DECEMBER 18, 2019

Q1	<p>Section 3 (Part B - Scope of Work) of the RFP indicates that the Consultant must be experienced as follows:</p> <ul style="list-style-type: none"> <li>a. Municipal solid waste (MSW) management in BC</li> <li>b. Landfill operations and landfill design</li> <li>c. Landfill gas collection system design and operations</li> <li>d. Leachate collection system design and operations</li> <li>e. Development and updating of Landfill Design, Operations and Progressive Closure Plans in BC</li> </ul> <p>We are considering submitting a proposal to the City that would include Our Company as the lead Proponent carrying a subcontractor consultant for a portion of the work. Does the lead Proponent need to have all of the experience listed in items a) to e) or is it sufficient that the lead Proponent and the subcontractor have this experience between them?</p>
A1	<p><b>The first paragraph of Part B - City Requirements - 3.0 Requirements and Contemplated Work currently reads:</b></p> <p>The Consultant must be experienced as follows:</p> <ul style="list-style-type: none"> <li>a. Municipal solid waste (MSW) management in BC</li> <li>b. Landfill operations and landfill design</li> <li>c. Landfill gas collection system design and operations</li> <li>d. Leachate collection system design and operations</li> <li>e. Development and updating of Landfill Design, Operations and Progressive Closure Plans in BC</li> </ul> <p><b>The first paragraph of Part B - City Requirements - 3.0 Requirements and Contemplated Work is revised to:</b></p> <p>The Consultant and or their subcontractors must be experienced as follows:</p> <ul style="list-style-type: none"> <li>a. Municipal solid waste (MSW) management in BC</li> <li>b. Landfill operations and landfill design</li> <li>c. Landfill gas collection system design and operations</li> <li>d. Leachate collection system design and operations</li> <li>e. Development and updating of Landfill Design, Operations and Progressive Closure Plans in BC</li> </ul>

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	<p><b>Part C - Form of Proposal - Appendix 2 - Questionnaire - Key Personnel</b> currently reads:</p> <p><b>Key Personnel</b></p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"><p>In the space below and/or in an additional page(s) included with the Proposal and clearly titled "Key Personnel" identify and provide professional biographical information for the key personnel for the work to be performed under the Proposal, outlining intended roles contemplated for each of them therein and highlighting their previous experience with:</p><ul style="list-style-type: none"><li>a. municipal solid waste management in BC;</li><li>b. landfill operations and landfill design; and</li><li>c. landfill gas design and operations;</li></ul><p>Please also attach to this Form of Proposal as an additional Appendix CVs and a complete organization chart, identifying all roles and areas of responsibility.</p></div>
	<p><b>Change to:</b></p> <p><b>Key Personnel</b></p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"><p>In the space below and/or in an additional page(s) included with the Proposal and clearly titled "Key Personnel" identify and provide professional biographical information for the key personnel for the work to be performed under the Proposal, outlining intended roles contemplated for each of them therein and highlighting their previous experience with:</p><ul style="list-style-type: none"><li>a. Municipal solid waste (MSW) management in BC</li><li>b. Landfill operations and landfill design</li><li>c. Landfill gas collection system design and operations</li><li>d. Leachate collection system design and operations</li><li>e. Development and updating of Landfill Design, Operations and Progressive Closure Plans in BC</li></ul><p>Please also attach to this Form of Proposal as an additional Appendix CVs and a complete organization chart, identifying all roles and areas of responsibility.</p></div>