

**REQUEST FOR PROPOSAL "RFP" NO.PS20180305 -
SUPPLY AND DELIVERY OF FUELS**

QUESTIONS AND ANSWERS NO.2

ISSUED ON: April 12, 2018

Q1	Can you please confirm that we do not have to bid on all sites?
A1	The Proponent may also choose to only submit proposals for certain parts of the fuel requirements. Refer to Part B - Section 1.0
Q2	Do we have to bid on every site in each district?
A2	Refer to Part B, Section 1.4
Q3	Is this bid submitted online or paper (i.e. mail)?
A3	Refer to Part A - 4.6
Q4	As budget certainty/predictability/reliability is critical for a government entity; would the City of Vancouver consider a pricing proposal in which an option to lock in a fixed dollar per gallon price was available? Optionality would allow for participating agencies to utilize or choose not to utilize. Optionality would allow for any portion of a participating agency's volume to be locked. Optionality would allow for any time period (within the scope of this contract) to be locked.
A4	Yes, we would be interested in the option to lock in at a fixed price, but we can't say at this point whether we would go down that route until we have all the evaluations complete. We would also require the standard methodology as outlined in the RFP
Q5	Could you please define the composition of a bridging fee?
A5	Bridging fees are comprised of freight, terminal, and administration costs.

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Q6	Could you please provide clarity surrounding the purpose of a bridging fee as it relates to product delivery?
A6	Refer to A5 above.
Q7	Do we need our insurer to fill out Appendix 5, Certificate of Insurance or do we need to supply our own COI?
A7	Yes, Appendix 5 must be completed and signed by the Proponent's insurance agent or broker as instructed
Q8	Are vendors required to bid on all types of fuel?
A8	Refer to Part B, Section 1.4
Q9	Who is your current vendor?
A9	Parkland Refining (B.C.) Ltd.
Q10	Please provide current copies of invoices and bill of lading for each product.
A10	The City of Vancouver will not be providing these.