

**REQUEST FOR PROPOSALS NO. PS20172099**

**PROVISION OF CONTRACTED JANITORIAL SERVICES**

**AMENDMENT NO. 6**

**ISSUED ON DECEMBER 18, 2017**

This Amendment No. 6 to RFP PS20172099 relates to the addition of TWO (2) Trailers at Manitoba Yard under Sewer Operations in the Scope of Work.

Proponents responding to TWO (2) Trailers at Manitoba Yard under Sewer Operations shall complete the following, and include in the Proposal:

<b>MANITOBA YARD</b>							
<b>Area</b>	<b>Tasks</b>	<b>Daily</b>	<b>2X/Week</b>	<b>Weekly</b>	<b>Monthly</b>	<b>No. of Times/Yr</b>	
<b>BUILDING 7: TWO (2) Trailers under Sewer Operations</b>							
	Vacuum or dust mop floor	X					
	Wet mop floor	X					
	Burnish floor			X			
	Strip/seal/finish floors					2	
	Wipe visible areas to maintain general			X			
	Empty Zero Waste Stations	X					
	Wipe top of file cabinets, where accessible			X			
	Spot clean walls, glass/finger marks (common areas)			X			
	Spot clean or wipe baseboards	X		X			
	Remove and professionally clean blinds					1	
	Clean door and window frames, including hardware	X		X			
	Vacuum chairs (boardrooms & meeting rooms only)		X				
<b>Manitoba Yard Operating Hours - Monday to Friday</b>							
<b>BUILDING</b>	<b>Approximate Hours of Operation</b>						
1 - EQUIPMENT BUILDING	6:00am - 12:30am, next day						
2 - QUICK SERVICE LANE BUILDING	6:00am - 12:30am, next day						
3 - OPERATIONS BUILDING	6:00am - 4:00pm						
4 - RELAY BUILDING	6:00am - 4:00pm						
5 - CENTRAL STORES BUILDING	7:00am - 3:45pm						
6 - GATE HOUSE							
7 - TWO TRAILERS FOR SEWER OPERATIONS	6:00am - 4:00pm						

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## PROVISION OF CONTRACTED JANITORIAL SERVICES

### AMENDMENT

Site	Address	Building Name	Total Square Footage (interior)	Total Square Footage (exterior)
Manitoba Works Yard	250 W. 70th Ave.	Relay Station	8,580	
		QSL	8,154	
		Operations Building	25,548	
		Central Stores, Water Works Shop Office, Water Reader Office, Auto Tote Office, TWO (2) Office Trailers under Sewer Operations	33,864	
		Equipment Services, including Shop Foreman's Offices	121,779	

The Proponent's prices must reflect the Living Wage Rate, and be fixed for the initial three-year term of an Agreement.					
The Proponent shall use the format provided below to provide its Prices for Services. The Proponent's prices must exclude GST and the cost of Consumables provided by the City, but must include without limitation: labour, supervision, management, equipment, tools, materials, transportation, fuel, overhead, office, and all other costs.		Proponent's Detailed Pricing Breakdown			
Section 1 - CoV Facilities		'A'	'B'	'C'	A x B x C = Unit Rate
Location	Monthly Unit Rate, in Canadian dollars, excluding GST	how many of the proponent's staff will be providing the services in this site/location?	average hourly rate (refer to RFP Part A, Section 10.1) of proponent's staff providing services in this site/location?	average number of hours of work per month performed by staff of the proponent's staff in this site/location?	calculation of Unit Rate (e.g. \$ /month)
TWO (2) Trailers under Sewer Operations (Manitoba Yard)	\$ /month	e.g. 2	e.g. \$20.62	e.g. 60	e.g. 2 x \$20.62 x 60 = \$2,474.40

All other conditions and specifications remain unchanged.

This amendment must be completed, and attached to the Proposal form.

If the Proposal has already been submitted, this amendment shall be submitted to Supply Chain Management, City of Vancouver, 453 West 12<sup>th</sup> Avenue, Vancouver, British Columbia, Canada, V5Y 1V4, prior to the Closing Time of 3PM Local Vancouver, BC Time, January 10, 2018 in an envelope clearly marked "AMENDMENT NO. 6 to RFP PS20172099 PROVISION OF CONTRACTED JANITORIAL SERVICES" before the closing time of 3PM Vancouver Time on January 10, 2018.

NAME OF VENDOR

SIGNATURE OF AUTHORIZED SIGNATORY

DATE

Jason Lo (On behalf of Diana Chan), Contracting Specialist