

March 6, 2014

**REQUEST FOR PROPOSAL (RFP) No. PS20140032
ARCHITECTURAL SERVICES FOR BUILDING RENOVATION**

AMENDMENT No. 3

1) RE: Insurance requirement reference mentioned in Section 2.18 of Part B - City Requirements and items to be addressed in Proposals:

CURRENTLY READS:

- 2.18 Each Proponent must submit with its Proposal a Certificate of Existing Insurance, in the form of Schedule 5 to the RFP, duly completed and signed by its insurance agent or broker as evidence of its existing insurance, along with a letter from its insurance broker or agent indicating whether or not (and, if not, then to what extent) it will be able to comply with the insurance requirements set out in [Section 8.0 and Appendix A of the Form of Agreement](#), should the Proponent be selected as a successful Proponent. Any successful Proponent will also be required to provide proof of the satisfaction of all insurance requirements prior to or concurrently with the City entering into any Agreement.
- 2.19 Each Proponent must submit with its Proposal proof of valid WorkSafeBC registration. Such registration should be maintained as specified in [Section 9.0 of the Form of Agreement](#).

REPLACE WITH:

- 2.18 Each Proponent must submit with its Proposal a Certificate of Existing Insurance, in the form of Schedule 5 to the RFP, duly completed and signed by its insurance agent or broker as evidence of its existing insurance, along with a letter from its insurance broker or agent indicating whether or not (and, if not, then to what extent) it will be able to comply with the insurance requirements set out in [Section 5.6.8 of Part D - Form of Agreement](#), should the Proponent be selected as a successful Proponent. Any successful Proponent will also be required to provide proof of the satisfaction of all insurance requirements prior to or concurrently with the City entering into any Agreement.
- 2.19 Each Proponent must submit with its Proposal proof of valid WorkSafeBC registration. Such registration should be maintained as specified in [Section 5.6.9 of Part D - Form of Agreement](#).

All other conditions and specifications remain unchanged.

This amendment must be completed, and attached to your Proposal/Tender form.

If you have already submitted your Tender, this amendment shall be submitted to the Supply Chain Management Office, City of Vancouver, 453 West 12th Avenue, Vancouver, British Columbia, Canada, V5Y 1V4, (Courier Delivery and Drop off is at the Information Desk, Main Floor Rotunda of the same address), prior to the Closing Time: 3:00:00 pm Local Vancouver, BC Time, March 11, 2014 in an envelope clearly marked "AMENDMENT No. 3 to RFP No. PS20140032."

NAME OF VENDOR

SIGNATURE OF AUTHORIZED SIGNATORY

DATE

Donabella Bersabal
Contracting Specialist