

REQUEST FOR PROPOSAL NO. PS20130532
DESIGN SERVICES FOR KITSILANO SEASIDE GREENWAY
AND STANLEY PARK CYCLING PLAN

INFORMATION MEETING FOR PROJECT A - KITSILANO SEASIDE GREENWAY ONLY
OCTOBER 23, 2013 9:00 AM, CITY HALL TOWN HALL

QUESTIONS AND ANSWERS NO. 1

ISSUED ON OCTOBER 28, 2013

Q1	Is it a requirement that the team must be led by a Professional Engineer? Can it be led by a Landscape Architect?
A1	<i>Bidders should assume that all project teams are to be led by an Engineering firm.</i>
Q2	[For Project A -Seaside Greenway] Is it confirmed that contract administration is not included in the scope?
A2	<i>Bidders will not be responsible for contract administration, <u>however</u> they should provide a separate price (not to be included in the total contract price) assuming a half day of work per week for clarifications and/or meetings during the construction period should the Park Board require further involvement by the consultant. As a result of this, please refer to Amendment 2 that amends the pricing table (Table 2).</i>
Q3	Will there be public consultations?
A3	<ul style="list-style-type: none"> • <i>Bidders should assume there is no public consultation in their scope. Should additional consultation be required, the Park Board will negotiate fees with the consultant after project award.</i> • <i>Bidders should assume there will be four (4) Advisory Committee meetings to inform the final alignment and design.</i> • <i>Please refer to Amendment 2 that amends the pricing table (Table 2) to address the optional fees for involvement in public consultations.</i>
Q4	[For Project A - Seaside Greenway] What is the level of expectation for the design of the Public Realm Improvement Areas, as this can vary widely and impact the amount of work and building costs?
A4	<i>The treatment of public realm improvement areas will be in keeping with existing materials and standard Park Board treatments within the project area.</i>
Q5	Can you please confirm that an archaeologist is not needed for Project A - Seaside Greenway?

A5	<i>An archaeologist will not be required for project A (Kitsilano Seaside Greenway), but only for the Project B (Stanley Park).</i>
Q6	Do you require 3 hardcopies of each proposal bound by a clip?
A6	<i>Bidders need only to submit one (1) electronic copy in CD/USB flash drive format and one (1) hardcopy bound by a clip. Please refer to Amendment 2 for this.</i>
Q7	Can you tell me if we would be submitting to the City of Vancouver Engineering Department or to the City of Vancouver Parks Department?
A7	<i>Per the RFP document, bidders must submit their proposal to the City of Vancouver, Supply Chain Management, referenced on page A-3 of the RFP.</i>
Q8	[For Project A - Seaside Greenway] Will the City provide a revised alignment to the same level of detail as the RFP reference documents? If so, when will this be provided?
A8	<i>Upon project award, the City will provide the current 2D alignment drawings to the same level of detail as those in the RFP. The drawings will be provided in both AutoCAD and pdf format. It will be the consultant's responsibility to refine, revise, and update the alignment drawings based on the input received during the four (4) Advisory Committee meetings.</i>
Q9	[For Project A - Seaside Greenway] What is the extent and nature of the design for the public realm improvement areas?
A9	<i>It is the City's expectation that the public realm improvement areas will be designed to improve way-finding and user experience. The design should be efficient, functional, economical, and mindful of the existing language of materials and Park standards.</i>
Q10	[For Project A - Seaside Greenway] Without the Consultant's field review, as-builts would rely on the contractor's and City inspector's mark ups alone and would not be certified. Is this the City's intent?
A10	<i>That is correct.</i>