

REQUEST FOR APPLICATIONS NO. PS20181461

PRE-QUALIFICATION OF PROFESSIONAL ENGINEERING SERVICES CONSULTANTS

QUESTIONS AND ANSWERS NO. 10

ISSUED ON APRIL 11, 2019

Q1	How does a firm indicate if they are submitting as a Prime or a Sub-Consultant?
A1	The Application should indicate what services the Applicant can offer, regardless of whether the Applicant will be acting as a Prime or Sub-Consultant.
Q2	If a firm offers services, for example, category 1.3(j) "Landscape Architectural", do subcontractors need to be named for the remaining category items?
A2	If the Applicant directly provides only the services under (j), and can recommend specific subcontractors to provide the other services, the Applicant should name those firms, and ensure that those firms are also submitting Applications.  However, if the Applicant cannot recommend specific subcontractors, the Applicant should <u>not</u> be checking the boxes off.
Q3	On Page A-6, section 8.10, the City states high-level rules of engagement.  If a pre-qualified firm (as prime contractor) and the firm's recommended subcontractor are both under consideration for a project, can the pre-qualified firm select a different subcontractor from the pre-qualification list?
A3	Please note, the high-level rules of engagement are guidelines only.  The prime contractor may recommend a different subcontractor, from the pre-qualification list. On a project-by-project basis, the City will determine which firm will be the prime contractor, and which firm(s) will be the subcontractor(s). The City will make the determination based on the scope of services, what core services are required, and how the services are prioritized, sequenced, etc.
Q4	Does a subcontractor need to list their own subcontractor team?
A4	It depends on the nature of the subcontracted services: for the purposes of submitting an Application, Applicants are encouraged to list the names of their recommended subcontractors, and if necessary, the City will request further information prior to finalizing the pre-qualification list.