



## **REQUEST FOR APPLICATIONS - RFA PS0165**

### **THE PREQUALIFICATION OF ARMoured RESCUE VEHICLE MANUFACTURERS**

Request for Applications are to be addressed and delivered to the Purchasing Services Office, 3<sup>rd</sup> Floor, Suite #320, East Tower, 555 West 12<sup>th</sup> Avenue, Vancouver, British Columbia, Canada, V5Z 3X7 prior to the Closing Time 3:00:00 P.M. Vancouver Time (as defined in Note 2 below), Tuesday September 15, 2009.

#### **NOTES:**

1. Request for Applications are to be in sealed envelopes or packages marked with the Bidder's Name, the RFA Title and Number.
2. Closing Time and Vancouver Time will be conclusively deemed to be the time shown on the clock used by the City's Purchasing Services Office for this purpose.
3. The City's Purchasing Services office is open on Business Days 8:30 A.M. to 4:30 P.M. Vancouver time and closed Saturdays, Sundays and holidays.
4. DO NOT SUBMIT BY FAX.

All queries related to this RFA shall be submitted  
in writing to the attention of:

Julia Johnston  
Buyer

Fax: 604.873.7057 E-mail: [purchasing@vancouver.ca](mailto:purchasing@vancouver.ca)

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**1.0 Introduction**

- 1.1 The City of Vancouver (the City) now requests Pre-Qualification Applications from Firms meeting the requirements to be registered on the Pre-Qualified List of armoured rescue vehicles ("ARV") manufacturers for a one (1) year term commencing October 1, 2009.

**2.0 Prequalification Process**

- 2.1 Interested parties should apply to be registered by carefully reviewing, completing and then signing and delivering the attached Application Form, along with the required supporting documents.
- 2.2 Applicants meeting the qualifications set out herein may be called upon as and when required basis to perform the scope of services, however, this does not guarantee annual business.
- 2.3 Applicants' qualifications will be evaluated by the Equipment Services Branch based on the applicant's qualifications, experience, references, and samples of previous work. Pricing will be the primary consideration in the evaluation process, as well as quality and operator experience with offered equipment.
- 2.4 To obtain information regarding the status of your Application Form or to arrange an appointment to review your Application Form please call the Purchasing Services office at (604) 873-7800.

**3.0 Background**

- 3.1 The Vancouver Police Department ("VPD") has identified a requirement for the supply and delivery of one (1) ARV for the Emergency Response Team ("ERT"). The City intends to procure the ARV through an Invitation to Tender process which is expected to follow this RFA process.
- 3.2 The ARV would be deployed by the VPD to numerous types of situations, including hostile situations, occurring throughout the City (and elsewhere as may be required), where escalated protection for both VPD members and/or the public is required.
- 3.3 The ARV obtained through the ITT Process shall provide protection against both ballistic and explosive threats. The detailed and specific ballistic and explosive threat level protection required in the ARV shall be disclosed during the ITT process.
- 3.4 The ARV will require a high mobility chassis that is easily maneuverable in an urban environment, and elsewhere as may be required. The ARV must be able to operate year round in climatic conditions found throughout in the Greater Vancouver Regional District ("GVRD").
- 3.5 The chassis must be fully supportable at the Original Equipment Manufacturer (OEM) truck service centres in the Greater Vancouver Regional District ("GVRD").

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**4.0 Pre-qualification Process**

**4.1 Stage 1 - Request for Applications (RFA):**

The RFA (pre-qualification stage) precedes the ITT process ("ITT Process") described below and is intended to solicit applications in order to identify the pre-qualified parties (the Eligible Applicant(s)) that will be permitted to participate in the subsequent ITT process and submit bid(s) for the ARV. This RFA is being issued to pre-qualify Eligible Applicants through the evaluation of their prequalification applications in accordance with the evaluation process as in Section 2.0 on page 5.

This RFA is not a bid or proposal solicitation, and no contract will be awarded as a direct result of this RFA.

The RFA is a stand alone and independent stage that is complete once the Eligible Applicant(s) are identified by the City, and notified of the outcome.

**4.2 Stage 2 - Invitation to Tender (ITT)**

The ITT is the competitive procurement process that will follow the RFA and is intended to result in the identification of a Selected Proponent.

Those Eligible Applicant(s), who qualify in the RFA process, will receive the ITT and will be eligible to submit proposals in the ITT process. Applicants not qualified as an Eligible Applicant in this RFA process shall not be entitled to receive the ITT documentation nor shall they be eligible to participate in any way in the ITT process.

The specific information concerning the required ballistic and explosive protection threat levels shall be only disclosed to the Eligible Applicant(s) during the ITT process.

Those Eligible Applicants(s), who qualify to receive the ITT will be required to execute the City's form of confidentially agreement prior to the ITT document being issued to the Eligible Applicant(s).

The ITT evaluation method is expected to be a combination of mandatory requirements, point rated criteria and price, and the selection method is expected to be based on the highest overall point rating.

The City's tentative schedule is as follows:

- a) ITT to be issued to the Eligible Applicant(s) approximately October 20<sup>th</sup>, 2009.
- b) ITT to be awarded approximately December 1<sup>st</sup>, 2009.
- c) Delivery of the ARV to the City to be completed within six (6) months of the award date.

The actual dates may vary however actual six (6) month delivery is expected. Shorter delivery times are preferred.

The tentative schedule above is intended to illustrate the City's anticipated delivery for one (1) ARV. The Proponent's ability to deliver may form a rated or mandatory evaluation requirement of the resultant RFP.

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**1.0 Definitions**

Unless otherwise specified in this RFA, capitalized words and phrases have the meaning set out below:

- a) “Applicant” means the entity that submits a Pre-qualification Application in response to this RFA;
- b) “ARV” means armoured rescue vehicle;
- c) “City” means the City of Vancouver;
- d) “Deliverables” means the goods and services to be provided as a result of the subsequent ITT process;
- e) “Eligible Applicant(s)” means the Applicant(s) determined by the City in accordance with this RFA as eligible to obtain the ITT and to submit bids during the resultant ITT Process (Stage 2);
- f) “FOIPP” means the Freedom of Information and Protection of Privacy Act (British Columbia), as amended;
- g) “Manufacturer” means one who controls the production of the Deliverables;
- h) “Pre-Qualification Application” means for the purpose of this RFA all of the documentation submitted by an Applicant in response to this RFA;
- i) “VPD” means Vancouver Police Department;
- j) “ERT” means Emergency Response Team;
- k) “Proponent:” means an entity submitting a bid in the subsequent ITT Process.
- l) “Security Clearance” means the security clearance recognized by the Government of Canada.
- m) “ITT” Means the Invitation to Tender, the competitive procurement process that follows the pre-qualification stage and is intended to result in the identification of a Selected Proponent.
- n) “Selected Proponent” means the Proponent selected by the City in accordance with the subsequent ITT Process for the provision of the Deliverables.
- o) “Conflict of Interest” includes, but is not limited to, any situation or circumstance where:
  - i) In relation to the RFA process, the Applicant has an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage, including but not limited to:
    - a) having or having access to information in the preparation of its Pre-qualification Application that is confidential to the City and not available to other Applicants; or

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- b) engaging in conduct that compromises or could be seen to compromise the integrity of the open and competitive RFA process and render the process non-competitive and unfair; or
- ii) In relation to the to the performance of its contractual obligations in a City contract, the Manufacturer's other commitments, relationships or financial interests
  - a) could be seen to exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement; or
  - b) could be seen to compromise, impair or be incompatible with the effective performance of its contractual obligations;
- iii) Failure to disclose this information may result in the rejection of the Application, the associated entity's bid, and/or the immediate cancellation of any Contract should one be concluded in reliance on the information contained in the submitted Proposal.

## **2.0 Evaluation of Pre-qualification Submissions**

### **2.1 Pre-qualification Application Evaluation**

The City will conduct the evaluation of Pre-qualification Application(s) as follows:

- a) The City will review the Pre-qualification Application(s) to determine those that are compliant with all of the mandatory requirements. The review for compliance will confirm whether the required information and proof of compliance has been provided. An Applicant's failure to provide a compliant Pre-qualification Application may, subject to the express and implied rights of the City, result in the Pre-qualification Application being disqualified and not evaluated further.
- b) The City reserves the right to request references and the right to perform a site evaluation to confirm/verify the Applicant's capabilities. The Applicant agrees that, for the purpose of evaluation, references will be provided upon request and representatives of the City may conduct, as deemed necessary, a site visit of their facilities, or third party facilities to validate their application.
- c) The Applicant hereby agrees to make their facilities, and key personnel, available for this purpose.
- d) At the conclusion of the Pre-qualification Application evaluation and subject to the express and Implied rights of the City, the Eligible Applicant(s) will be identified by the City to participate in the ITT Process.
- e) The RFA stage is a stand alone and independent stage that is complete once the Eligible Applicant(s) are identified by the City, and notified of the outcome.

## **3.0 Mandatory Pre-qualification Requirements**

- 3.1 Other than inserting the information on the mandatory application forms set out in this RFA, an Applicant may not make any changes to any of the forms. Any Pre-

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qualification Application containing any such changes, whether on the face of the form or elsewhere in its Pre-qualification Application, may be disqualified.

**ARV Manufacturer/Authorized Representative:**

- a) Pre-qualification Applications will only be accepted directly from the ARV Manufacturer or an entity authorized by the Manufacturer to submit the Pre-qualification Application.
- b) Where a Pre-qualification Application is submitted by the ARV Manufacturer's authorized entity, the Pre-qualification Application shall include the ARV Manufacturer's written confirmation of its authorization.

**4.0 Pre-qualification Application Form**

- 4.1 Each Pre-qualification Application must include a Pre-qualification Application Form completed and signed by the Applicant.

- a) Conflict of Interest

In addition to the other information and representations made by each Applicant in the Pre-qualification Application Form, each Applicant must declare whether it has an actual or potential Conflict of Interest.

If, at the sole and absolute discretion of the City, the Applicant is found to be in a Conflict of Interest, the City may, in addition to any other remedies available at law or in equity, disqualify the Pre-qualification Submission submitted by the Applicant.

The Applicant, by submitting the Pre-qualification Application, warrants that to its best knowledge and belief no actual or potential Conflict of Interest exists with respect to the submission of the Pre-qualification Application or performance of the completed contract other than those disclosed in the Pre-qualification Application Form. Where the City discovers an Applicant's failure to disclose all actual or potential Conflicts of Interest, the City may disqualify the Applicant or terminate any contract awarded to that Applicant pursuant to this procurement process.

- b) General

The City, in addition to any other remedies it may have in law or in equity, shall have the right to rescind any Contract awarded to an Applicant in the event that the Ministry determines that the Applicant made a misrepresentation or submitted any inaccurate or incomplete information in the Pre-qualification Application Form.

Other than inserting the information requested and signing the Pre-qualification Application Form, an Applicant may not make any changes to or qualify the Pre-qualification Application Form in its Pre-qualification Application. A Pre-qualification Application that includes conditions, options, variations or contingent statements that are contrary to or inconsistent with the terms set out in the RFA may be disqualified. If a Pre-qualification Application is not disqualified despite such changes or qualifications, the provisions of the Pre-qualification Application Form as set out in this RFA will

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prevail over any such changes or qualifications in or to the Pre-qualification Application Form provided in the Pre-qualification Application.

**5.0 ARV Chassis Specifications (Schedule B)**

- 4.1 Each Applicant must include a completed ARV Chassis Specifications sheet (attached as Appendix A). Appendix A is to be completed by the Applicant according to the instructions contained in that form confirming its ability to meet the requirements specified and attaching a brief description of its proposed chassis submission to support its ability to comply with the specification requirements.

**6.0 Experience and Qualifications**

- 6.1 The Applicant to provide details of the ownership and history of the ARV Manufacturer, if the Applicant is not the Manufacturer, it must also include details of ownership and history for itself.

- 6.2 Each Applicant must demonstrate to the City that it is a current Manufacturer of light weight armoured wheeled vehicles and demonstrate to the satisfaction of the City that it has the capabilities, experience and qualifications to produce, supply and support the ARV as described in the RFQ.

(Note if the Applicant is not the Manufacturer, but is the Manufacturer's authorized representative, it must demonstrate the above for the Manufacturer being represented)

- 6.3 The onus is on the Applicant to provide information and data in sufficient detail to demonstrate its experience, qualifications and capabilities to confirm to the satisfaction of the city that it is, or is representing, a current Manufacturer of light weight armoured wheeled vehicles with the capabilities, experience and qualifications to produce, supply and support the ARV as described in this RFA.

- 6.4 Detailed experience and qualifications may form a requirement in the resultant ITT and Applicants may be further evaluated on their experience and qualifications.

**7.0 Security Clearance Requirements**

- a) Each Applicant is required to have a Designated Organization Screening (DOS) possessing a Reliability Status to the Government of Canada Protected B Level or equivalent, at a minimum, and must provide proof in its Pre-Qualification Application.
- b) Despite (a), If the Applicant is not the ARV Manufacturer, the same Security Clearance requirements shall equally apply to the Applicant
- c) Each Applicant shall include proof of the said Security Clearance requirements for verification by the City as follows:
- i) If the Applicant is the ARV manufacturer, the Applicant shall include proof of its valid Security Clearance
  - ii) If the Applicant is not the ARV Manufacturer, the Applicant shall include proof of its valid Security Clearance and shall also provide proof of the ARV Manufacturer's valid Security Clearance

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- d) Each Applicant consents to and authorizes the City to verify its Security Clearance and further each Applicant provides consent on behalf of the ARV Manufacturer for the City to likewise validate the ARV manufacturer's Security Clearance.

**8.0 CGD Registration**

- 8.1 Each Applicant is required to provide proof of registration under CGD in its Pre-qualification Application.
- 8.2 If the Applicant is not the ARV Manufacturer, then above requirement applies to both the Applicant and the ARV Manufacturer and details for both must be included in the Pre-qualification Application.

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Purchasing Services  
3<sup>rd</sup> Floor, Suite # 320  
East Tower, 5555 West 12<sup>th</sup> Avenue  
Vancouver, B.C., V5Z 3X7  
Tel: (604) 873-7800  
Fax: (604) 873-7057

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APPLICATION FORM**

**APPLICATION FOR PREQUALIFICATION FOR AN ARMoured  
RESCUE VEHICLE**

- a. Applicant's Full Legal Name: \_\_\_\_\_
- b. Address: \_\_\_\_\_
- c. Telephone: \_\_\_\_\_
- d. Fax: \_\_\_\_\_
- e. E-mail: \_\_\_\_\_
- f. Key Contact Person: \_\_\_\_\_
- g. Billing Representative: \_\_\_\_\_
- h. Key On-Site Contact: \_\_\_\_\_
- i. Office Manager: \_\_\_\_\_
- j. Incorporation Date: \_\_\_\_\_
- k. Place of Incorporation: \_\_\_\_\_
- l. Incorporation Number: \_\_\_\_\_
- m. City of Vancouver Business License Number: \_\_\_\_\_

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n. ARV Manufacturer/ Authorized Representative

The Applicant is the ARV Manufacturer: YES ☐ or NO ☐

If No:

- i) Identify below the ARV Manufacturer being represented and your relationship to the ARV Manufacturer; and,
- ii) Attach documentation from the ARV Manufacturer confirming that the Applicant is an authorized representative for the ARV Manufacturer;

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o. Security Clearance Requirements (As per Section 7)

- i) Each Applicant is required to have a Designated Organization Screening (DOS) possessing a Reliability Status to the Government of Canada Protected B Level or equivalent, at a minimum, and must provide proof in its Pre-Qualification Application.
- ii) Despite (a), If the Applicant is not the ARV Manufacturer, the same Security Clearance requirements shall equally apply to the Applicant
- iii) Each Applicant shall include proof of the said Security Clearance requirements for verification by the City as follows:

- a) If the Applicant is the ARV manufacturer, the Applicant shall include proof of its valid Security Clearance

Attached: YES ☐ or NO ☐

- b) If the Applicant is not the ARV Manufacturer, the Applicant shall include proof of its valid Security Clearance and shall also provide proof of the ARV Manufacturer's valid Security Clearance

Both Attached: YES ☐ or NO ☐

- iv) Each Applicant consents to and authorizes the City to verify its Security Clearance and further each Applicant provides consent on behalf of the ARV Manufacturer for the City to likewise validate the ARV manufacturer's Security Clearance.

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**1.0 Documents which must be attached to this application form**

Applicant now confirms that the Applicant has attached the following documents to this application form and provides reasons for any deviations:

Description	Confirmation	Reasons for Deviations
Article of Incorporation	<input type="checkbox"/>	
Proof of General Business License	<input type="checkbox"/>	
Current City of Vancouver Business License	<input type="checkbox"/>	
Price Structure	<input type="checkbox"/>	
ARV Chassis Specifications (Schedule B)	<input type="checkbox"/>	
Proof of security clearance as outlined in Section 7 of the RFA	<input type="checkbox"/>	
Company's References	<input type="checkbox"/>	
List of Subcontractors, if any	<input type="checkbox"/>	
Workers' Compensation Board Proof of Coverage	<input type="checkbox"/>	
Proof of Commercial General Liability with minimum limits of two million (\$2,000,000) per occurrence/aggregate (refer to Section 7, page 13) for other required insurance provisions)	<input type="checkbox"/>	

**2.0 Indemnification**

- 2.1 The Contractor shall indemnify, hold and save harmless the City from and against all claims, losses, damages, costs, actions and other proceedings made, sustained, brought or prosecuted in a manner based upon, occasioned by or attributable to any injury, including death, property damage, infringement or damage arising from any act or omission of the Contractor, its employees, officers, volunteers, servants, sub-contractors, or agents or persons for whom the Contractor has assumed responsibility in the performance or purported performance of the Requirements.
- 2.2 The Contractor shall indemnify the City from and against any and all liability or expenses by way of legal costs or otherwise in respect of any claim which may be made for a lien or charge at law or in equity or to any claim or liability under the Builders Lien Act, or to any attachment for debt, garnishee process or otherwise.

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- 2.3 The Contractor shall pay all royalties and license fees and shall save the City harmless from loss on account of suits or claims of infringement of patents in the performance of the Requirements.
- 2.4 The Contractor shall assume the defense of, and indemnify and hold harmless the City and its officers, employees and agents, from and against all claims relating to materials, goods or equipment furnished and to inventions, copyrights, trade marks, or patents and rights thereto used by the Contractor in the execution of the Contract and in subsequent use and/or operation by the City.

**3.0 Applicant's Signature and Legal Agreement**

- 3.1 Applicant submits this Application Form and agrees to be legally bound by the terms and conditions of this Request for Application. If this Application Form is approved by the City the Applicant will be placed on the Pre-qualified List, and for so long as the Applicant remains on the Pre-qualified List, the Applicant may be asked to provide Service and if the Applicant agrees at any time or from time to time to provide Service, the Applicant now agrees to be legally bound to comply with the terms of such contract as though one such contract was separately signed for each and every project to which the Applicant responds to a request to provide Service.

The Applicant acknowledges that this is a legally binding document and that the City has advised the Applicant to obtain legal advice prior to signing this document.

\_\_\_\_\_  
Legal Name of Applicant

\_\_\_\_\_  
Authorized Signature of Applicant

Date: \_\_\_\_\_

**4.0 Manufacturer as a Legal Entity**

- 4.1 The Manufacturer must be deemed an existing legal entity as registered under the respective jurisdictions registrar of Companies. Please provide a Business Number or an article of incorporation. For more information, please visit:

<http://www.fin.gov.bc.ca/registries/corppg/default.htm>

**5.0 Declaration as to Conflict of Interest**

- 5.1 The Manufacturer now confirms and warrants that there is no officer, director, shareholder, partner or employee or other person related to the Manufacturer's or Dealer's organizations (a "person having an interest") or any spouse, business associate, friend or relative of a person having an interest who is:
- a) an elected official or employee of the City; or

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- b) related to or has any business or family relationship with any elected official or employee of the City, such that there would be any conflict of interest or any appearance of conflict of interest in the evaluation or consideration of this Application by the City, except as set out below:

*[The Manufacturer is conclusively deemed to have declared "none" unless the Manufacturer deletes this note and describes any or all relationships which might give rise to a conflict of interest or an appearance of a conflict of interest as described in section 5 page 12].*

**6.0 Disclosure of Information**

- 6.1 The Applicant hereby agrees that any information provided in this Pre-qualification Application, even if it is identified as being supplied in confidence, may be disclosed where required by law or if required by order of a court or tribunal. The Applicant hereby consents to the disclosure, on a confidential basis, of this pre-qualification application by the City to the City's advisers retained for the purpose of evaluating or participating in the evaluation of this Pre-qualification Application.

*[The Manufacturer is conclusively deemed to have declared "agreed" unless the Manufacturer deletes this note.]*

**7.0 Requirements**

- 7.1 The following insurance coverage's are minimum insurance required by the City of Vancouver. It is the responsibility of the Contractor to obtain any additional insurance required by law or which the Contractor considers necessary.
- 7.2 The Contractor covenants to obtain at its own expense before commencing work on the Services under this Agreement.
- (a) A comprehensive General Liability insurance policy with limits of not less than Two Million (\$2,000,000) dollars per occurrence, and a deductible of not more than Two Thousand Five Hundred (\$2,500) dollars, protecting the Consultant against all claims for personal injury, death, bodily injury or property damage arising out of the operation of the Consultant or the actions of the Consultant, its employees, agents or subcontractors. The policy shall contain a cross liability clause in favour of the City of Vancouver and shall name the City, its officials, employees and agents as additional insured.
- (b) A Professional Liability insurance policy with limits of not less than Five Hundred Thousand (\$500,000) Dollars per occurrence with an aggregate of not less than One Million (\$1,000,000) Dollars and a deductible of not more than Fifty Thousand (\$50,000) Dollars; protecting the Consultant against all claims for loss or damage arising out of any wrongful act or error or omission of the Consultant in performance of the professional services herein described in this agreement.
- 7.3 All foregoing insurance policies shall remain in full force and effect at all times during the term of this Agreement and for a period of not less than two (2) years following the completion of the Services and shall:

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- (a) be obtained and issued by insurance companies authorized to carry on business in the Province of British Columbia, on terms satisfactory to the City's Director of Risk Management;
  - (b) be primary insurance as it respects the City and any insurance or self-insurance maintained by the City shall be in excess of this insurance and shall not contribute to it;
  - (c) contain a provision that coverages afforded will not be suspended, voided, reduced or materially altered or changed without the insurance company(s) giving at least thirty (30) days' prior written notice by registered mail to the City;
  - (d) contain a clause that waives the insurer's right of subrogation against the City or its officers, employees, servants or agents.
- 7.4 Prior to commencement of the Agreement, the Contractor shall provide evidence of all required insurance to be taken out in the form of a detailed certificate of insurance and the insurance certificate shall not contain any disclaimer whatsoever. If required by the City, the Consultant shall provide certified copies of the policies signed by the insurers.
- 7.5 If the Contractor hires a contractor to perform any work related to the Services, the Contractor shall cause such contractor to obtain Comprehensive General Liability Insurance to cover bodily injury including death and property damage and loss arising from the actions of the contractor, its employees, agents or subcontractors, with a minimum limit of not less than Two Million (\$2,000,000) Dollars per occurrence and a deductible of not more than Two Thousand Five Hundred (\$2,500) Dollars. Such liability insurance shall include coverage of operations required for the contractor's work under this Agreement, including but not limited to excavation and blasting.

**8.0 City of Vancouver Business License**

- 8.1 The Consultant may be requested to hold a valid City of Vancouver Business License. To obtain more information or acquire a license, please visit: <http://vancouver.ca/businesslicenses/onlinerenewal.htm>

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**9.0 References**

- 9.1 The following is a list of references for similar services supplied by the Contractor to other clients. The Contractor agrees that the City may contact these references at its discretion.

Name and Address of Company	Contact Name and Telephone Number	Brief Description of Work and Date Performed

**10.0 Sub-Contractors**

- 10.1 The sub-contractors to be used in the performance of the Contract are listed below. (If no sub-contractors will be used, indicate "Not Applicable").

Company Name, Address	Contact Name	Telephone No.	Area of Responsibility

**11.0 Price Structure**

Provide details on your pricing structure. This information should describe the payment fees, payment schedule and include satisfaction guarantee terms and conditions.

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**SCHEDULE A - CERTIFICATE OF INSURANCE**



**CERTIFICATE OF INSURANCE**

Section 8 b) – to be completed by City staff. Select # of days Written Notice is required.  
Section 2 through 7 – to be completed by the Insurer or its Authorized Representative

1. **THIS CERTIFICATE IS ISSUED TO:** City of Vancouver, 453 W 12<sup>th</sup> Avenue, Vancouver, BC, V5Y 1V4  
*And certifies that the insurance policies as listed herein have been issued to the Named Insured(s) and are in full force and effect as of the effective date of the agreement described below.*
2. **NAMED INSURED:** *(must be the same name as the Permittee/Licensee or Party(ies) to Contract and is either an individual or a legally incorporated company)*

**MAILING ADDRESS:**

**LOCATION ADDRESS:**

**DESCRIPTION OF OPERATION, CONTRACT, AGREEMENT, LEASE, PERMIT OR LICENSE:**

3. **PROPERTY INSURANCE** naming the City of Vancouver as a Named Insured and/or Loss Payee with respect to its interests  
(All Risks Coverage including Earthquake and Flood) **INSURED VALUES: (Replacement Cost)**  
INSURER: \_\_\_\_\_ Building and Tenants Improvement: \$ \_\_\_\_\_  
TYPE OF COVERAGE: \_\_\_\_\_ Contents and Equipment: \$ \_\_\_\_\_  
POLICY NUMBER: \_\_\_\_\_ Deductible Per Loss: \$ \_\_\_\_\_  
POLICY PERIOD: From \_\_\_\_\_ to \_\_\_\_\_
4. **COMMERCIAL GENERAL LIABILITY INSURANCE (Occurrence Form)**  
Including the following extensions: **LIMITS OF LIABILITY: (Bodily Injury and Property Damage Inclusive)**  
✓ Personal Injury Per Occurrence: \$ \_\_\_\_\_  
✓ Products and Completed Operations Aggregate: \$ \_\_\_\_\_  
✓ Cross Liability or Severability of Interest All Risk Tenant's Legal Liability: \$ \_\_\_\_\_  
✓ Employees as Additional Insureds Deductible Per Occurrence: \$ \_\_\_\_\_  
✓ Blanket Contractual Liability  
✓ Non-Owned Auto Liability  
INSURER: \_\_\_\_\_  
POLICY NUMBER: \_\_\_\_\_  
POLICY PERIOD: From \_\_\_\_\_ to \_\_\_\_\_
5. **AUTOMOBILE LIABILITY INSURANCE** for operation of owned and/or leased vehicles  
INSURER: \_\_\_\_\_ **LIMITS OF LIABILITY:**  
POLICY NUMBER: \_\_\_\_\_ Combined Single Limit: \$ \_\_\_\_\_  
POLICY PERIOD: From \_\_\_\_\_ to \_\_\_\_\_ *If vehicles are insured by ICBC, complete and provide Form APV-47.*
6. ☐ **UMBRELLA OR** ☐ **EXCESS LIABILITY INSURANCE** **LIMITS OF LIABILITY: (Bodily Injury and Property Damage Inclusive)**  
INSURER: \_\_\_\_\_ Per Occurrence: \$ \_\_\_\_\_  
POLICY NUMBER: \_\_\_\_\_ Aggregate: \$ \_\_\_\_\_  
POLICY PERIOD: From \_\_\_\_\_ to \_\_\_\_\_ Self-Insured Retention: \$ \_\_\_\_\_
7. **OTHER INSURANCE** (e.g. Boiler & Machinery, Business Interruption, Crime, etc.) – Please specify Name of Insurer(s), Policy Number, Policy Period, and Limit
8. **POLICY PROVISIONS:**  
*Where required by the governing contract, agreement, lease, permit or license, it is understood and agreed that:*  
a) *The City of Vancouver, its officials, officers, employees, servants and agents have been added as Additional Insureds with respect to liability arising out of the operation of the Named Insured pursuant to the governing contract, agreement, lease, permit or license;*  
b) *SIXTY (60) days written notice of cancellation or material change resulting in reduction of coverage with respect to any of the policies listed herein, either in part or in whole, will be given by the Insurer(s) to the Holder of this Certificate; the exception is cancellation for non-payment of premiums in which case the applicable statutory conditions will apply;*  
c) *The insurance policy (policies) listed herein shall be primary with respect to all claims arising out of the operation of the Named Insured. Any insurance or self-insurance maintained by the City of Vancouver shall be in excess of this insurance and shall not contribute to it.*

**SIGNED BY THE INSURER OR ITS AUTHORIZED REPRESENTATIVE**

Dated: \_\_\_\_\_

**PRINT NAME OF INSURER OR ITS AUTHORIZED REPRESENTATIVE, ADDRESS AND PHONE NUMBER**

**REQUEST FOR APPLICATIONS RFA PS09165  
THE PREQUALIFICATION OF ARMoured RESCUE VEHICLE MANUFACTURERS**

**SCHEDULE B - ARV CHASSIS SPECIFICATIONS**

Applicant Name:	
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The table below provides a list of the general ARV chassis specifications based on the operational requirements of the VPD. A detailed specification, including ballistic requirements will follow in the resultant ITT process. The Applicant is to indicate its ability to comply with requirements in the resultant ITT Process. The Applicant shall include the completed Schedule A in its Pre-qualification Application.

Schedule A will be used to determine compliance of the ARV chassis specification requirements.

#	ARV Chassis Specifications	Applicants to indicate compliance or deviations with specifications below
1	Seating capacity for nine (9) total (based on the 95th percentile male persons).	Comply: YES <input type="checkbox"/>
2	Minimum driver and passenger side doors plus two (2) rear barn style doors (minimum of 4 doors required).	Comply: YES <input type="checkbox"/>
3	Minimum 26,000 lbs GVWR with complementary axle, tire and suspension load capacities.	Comply: YES <input type="checkbox"/>
4	Diesel engine able to operate on B5 biodiesel. (Minimum 230 HP)	Comply: YES <input type="checkbox"/>
5	Automatic transmission - 5 or 6 speed.	Comply: YES <input type="checkbox"/>
6	Sustained cruising speed of 100 km/hr @ maximum GVWR.	Comply: YES <input type="checkbox"/>
7	Minimum 50 imperial gallon fuel capacity.	Comply: YES <input type="checkbox"/>
8	Minimum 10" ground clearance - measured at bottom of axles or differentials.	Comply: YES <input type="checkbox"/>
9	Complete gauge package - fuel, alternator, oil pressure, transmission temperature, speedometer, tachometer, and odometer.	Comply: YES <input type="checkbox"/>
10	Electric grid front wind shield defrost - two (2) piece front windshield (same size panels)	Comply: YES <input type="checkbox"/>
11	Dual batteries - engine starting.	Comply: YES <input type="checkbox"/>
12	Dual auxiliary batteries for ancillary equipment complete with battery charger and isolator.	Comply: YES <input type="checkbox"/>
13	Electrical battery system disconnect switch and boost stud.	Comply: YES <input type="checkbox"/>
14	Four (4) wheel, four (4) channel anti-lock hydraulic disc braking system meeting B.C. Motor Vehicle Safety Act regulations for stopping distances. Parking brake.	Comply: YES <input type="checkbox"/>

**REQUEST FOR APPLICATIONS RFA PS09165  
THE PREQUALIFICATION OF ARMoured RESCUE VEHICLE MANUFACTURERS**

**SCHEDULE B - ARV CHASSIS SPECIFICATIONS**

#	ARV Chassis Specifications	Applicants to indicate compliance or deviations with specifications below
15	Independent tire loading must be less than 100 kg /cm of tire width.	Comply: YES <input type="checkbox"/>
16	Military application run flat device for tires.	Comply: YES <input type="checkbox"/>
17	Power equipment group including power door locks and 2-way power adjustable driver and front passenger seats.	Comply: YES <input type="checkbox"/>
18	Tilt and height adjustable steering wheel.	Comply: YES <input type="checkbox"/>
19	High capacity front and rear air conditioning and heating systems.	Comply: YES <input type="checkbox"/>
20	Auxiliary diesel fired heaters for vehicle cabin.	Comply: YES <input type="checkbox"/>
21	Auxiliary ventilation system - multi speed reversible motor design.	Comply: YES <input type="checkbox"/>
22	Chassis mounted full length running boards.	Comply: YES <input type="checkbox"/>
23	Roof entry hatch with rotating door to provide protection to personnel when in the open position. One hand opening.	Comply: YES <input type="checkbox"/>
24	Roof mounted exterior hand rails.	Comply: YES <input type="checkbox"/>
25	Antenna mounting points for police communication devices.	Comply: YES <input type="checkbox"/>
26	Front mounted winch - minimum ten (10) tons complete with pulleys and fixing rings.	Comply: YES <input type="checkbox"/>
27	Dual rear receiver hitch points for removable winch.	Comply: YES <input type="checkbox"/>
28	Fully adjustable electrically operated heated side mirrors.	Comply: YES <input type="checkbox"/>
29	Red/white LED interior lighting - switchable.	Comply: YES <input type="checkbox"/>
30	The City will supply all emergency lighting, and sirens. Applicant must ensure that the integrity of the armour structure is not compromised with installation.	Comply: YES <input type="checkbox"/>
31	Parts and service manuals.	Comply: YES <input type="checkbox"/>
32	Minimum 1 year parts and labour warranty.	Comply: YES <input type="checkbox"/>
33	Chassis must be in full compliance of current B.C. Motor Vehicle Safety Act, Commercial Motor Vehicle Regulations and U.S. Federal Environmental Protection Agency current exhaust emissions standards.	Comply: YES <input type="checkbox"/>

**REQUEST FOR APPLICATIONS RFA PS09165  
THE PREQUALIFICATION OF ARMoured RESCUE VEHICLE MANUFACTURERS**

**SCHEDULE B - ARV CHASSIS SPECIFICATIONS**

#	ARV Chassis Specifications	Applicants to indicate compliance or deviations with specifications below
34	The Applicant to provide a brief description of its proposed chassis submission to support its ability to comply with the specification requirements.	Attached: YES <input type="checkbox"/>