

**REQUEST FOR EXPRESSIONS OF INTEREST No. PS20210959
CONTRACTOR PRE-QUALIFICATION FOR SEWAGE SCREENING EQUIPMENT**

QUESTIONS AND ANSWERS NO. 1

ISSUED ON: September 8, 2021

Q1.1	We are a manufacturer of a sewage filtration system. As an OEM we sell our filtration unit, but are not a licensed contractor providing installation of our system. Can we submit a submission of interest to supply our system, without providing installation of the system?
A1.1	See A1.10
Q1.2	Reference: 1.5.5 <i>Any potential Respondent is requested to refrain from submitting an Expressions of Interest if it is not willing to submit bona fide proposal or tender in relation to the subject matter of the RFEOI if the City invites the Respondent to participate in a request for proposals or invitation to tender.</i> <u>Question:</u> Is exclusion of direct quote to install our filtration system as a 'contractor' impact our proposal being viewed as a bona fide proposal?
A1.2	Refer to Section C, .1 Supply - there is no requirement to include a quote to install the system
Q1.3	Reference: 2.2 <i>Key Personnel and Subcontractors 2.2.1 As part of its Statement of Qualifications, a Respondent should submit the names of proposed key personnel and subcontractors.</i> <u>Question:</u> If a Subcontractor for install has not yet been identified, would the city be willing to provide a list of their preferred contractors for to use as the subcontractor for the install of the filtration systems?
A1.3	See A1.10. The City will run a competitive event to select a General Contractor.
Q1.4	Reference: 7.5 <i>Lobbying Each Respondent is required to disclose whether it or any officer, director, shareholder, partner, employee or agent of the Respondent or any of its proposed subcontractors: (1) is registered as a lobbyist under any lobbyist legislation in any jurisdiction in Canada.</i> <u>Question:</u> Our company engages with independent owned representative firms across North America. Would these be considered 'agent of the Respondent'?

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A1.4	<p>If you think these rep firms perform as lobbyist, section 7.5 requires them to be disclosed in your Proposal.</p>
Q1.5	<p>Reference: 1.11 Supply and Installation</p> <p><i>a. If successful, the scope of work would involve supply of the equipment. b. It is expected that installation of the equipment would be by others (the General Contractor), with a final inspection by the Contractor. c. Commissioning and start-up services would be by the Contractor and coordinated in conjunction with the start-up and commissioning for the main facility upgrades. d. Training for City staff would be required.</i></p> <p><u>Question:</u> If our company provides expression of interest for a, c, d, with b-installation being on a consultative basis only, will this eliminate the entire application?</p>
A1.5	<p>The intent is to have the filtration system Contractor provide guidance and support to the General Contractor for the installation, so the above is acceptable and will not eliminate the application.</p>
Q1.6	<p>Reference: 1.12 To guide the responses</p> <p><i>A. Requested Information h. Regulatory requirements or approvals required for installation of the sewage screening technology at the project site.</i></p> <p><u>Question:</u> If our company is not providing installation of the system, can sewage filtration system only regulatory requirements be provided?</p>
A1.6	<p>Regulatory requirements for the supply of the autostrainer system includes, but may not be limited to, the following:</p> <ol style="list-style-type: none"> 1. CSA (or equivalent) approval is required for all electrical equipment. This includes components and assemblies. If the Autostrainer is sold as a factory-built assembly, then the entire assembly requires approval. If it is sold as a box of loose parts and assembled on site, then anything electrical in nature must be individually approved, and the assembly of the components must be done as per the BC electrical code. 2. If the autostrainer vessel is classified as a Pressure Vessel under the British Columbia “Safety Standards Act” and the “Power Engineers, Boiler, Pressure Vessel and Refrigeration Safety Regulation”, then the requirements of the act and regulation will need to be complied with.
Q1.7	<p>Reference: C. COST REQUIREMENT</p> <p><i>Respondent shall provide costs for the following:</i></p> <ol style="list-style-type: none"> 1. Supply 1.1 Provide costs for supply of the 5 screening systems, complete with the features described above.

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	<p>1.2 <i>Installation of the screening systems will be by others (by a general contractor).</i></p> <p>1.3 <i>Costs to include supply of Installation requirements / instructions from the successful vendor. (Installation instructions not required for the RFEOI submission).</i></p> <p>1.4 <i>Costs to include final inspection / sign-off of correct installation by the general contractor prior to start-up.</i></p> <p>Question: If a general contractor for installation has not yet been identified, and costs 1.2, 1.3, 1.4 cannot yet be quoted, will omission of these costs eliminate the entire submission of interest?</p>
A1.7	<p>It is expected that suppliers provide an estimate of these costs at this time, with the understanding that they may be updated when the final contract is negotiated and the scope of work associated with 1.2, 1.3, and 1.4 are better defined. Costs for 1.2, 1.3 and 1.4 are intended to generally cover the services for the Contractor to support the General Contractor to make sure that the Contractor's equipment is installed properly and to the Contractor's satisfaction.</p>
Q1.8	<p>Reference: 2. <i>Maintenance Contract</i></p> <p><i>c. The vendor's maintenance crews shall use their own tools and equipment for maintenance and service activities.</i></p> <p>Question: Would permission be given to place a lockable cabinet onsite for our supplies?</p>
A1.8	<p>Yes in principle, but space within the facility is limited so this would have to be discussed and confirmed with the City's Senior Chief Operator.</p>
Q1.9	<p>Reference: A. <i>SYSTEM DESCRIPTION</i></p> <p>Question: If our filtration systems are shortlisted, will exact design parameters be defined further through consultation with our technical design team to ensure all performance criteria are met?</p>
A1.9	<p>Yes</p>
Q1.10	<p>We cannot bid to install the equipment but should we respond as a supplier of the equipment?</p>
A1.10	<p>As stated in Schedule 1 - Description of Requirements, section 1.11, installation would be by others (i.e. General Contractor) with a final inspection by the Contractor.</p>

END OF Q&A No. 1