



REQUEST FOR EXPRESSION OF INTEREST

CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE INTERIM CONNECTOR AND NORTH LOOPS RECONFIGURATION - CONTRACTOR PREQUALIFICATION

RFEOI No. PS20210865

Issue Date: November 5, 2021

Issued by: City of Vancouver (the "City")

RFEOI PS20210865 CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE INTERIM CONNECTOR AND NORTH LOOPS RECONFIGURATION - CONTRACTOR PREQUALIFICATION

EXPRESSIONS OF INTEREST WILL NOT BE PUBLICLY OPENED.

NOTES:

1. An Expression of Interest should be submitted by email prior to 3:00pm on Thursday, December 2, 2021 (the “Closing Time”) in accordance with the following:
 - Subject of the file to be: PS20210865 - CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE INTERIM CONNECTOR AND NORTH LOOPS RECONFIGURATION - CONTRACTOR PREQUALIFICATION - (Vendor name).
 - Document format for submissions:
 - Schedule 1-5 in PDF format, - 1 combined PDF file, and;
 - Any additional attachments if required.
 - Zip the files to reduce the size or email separately if needed.
 - Send your submissions to Bids@vancouver.ca; do not deliver a physical copy to the City of Vancouver.
 - Submitting the files via Drop box, FTP, or similar programs, is not acceptable.
 - Due to cybersecurity concerns, the City of Vancouver will quarantine any inbound email with attachments not in PDF or Microsoft Office formats which will result in non-delivery to Supply Chain Management and will be deemed not submitted. Non-compliant file formats will be detected and quarantined even if they are compressed, zipped, renamed, and include password protected zipped files.
 - The maximum number of attachments allowed in an email message is 250 attachments.
 - The maximum size limit for an email message, including all attachments, is 20MB per message
2. Each Expression of Interest must be marked with the vendor’s name and the RFEOI title and number.
3. “Vancouver Time” will be conclusively deemed to be time in the City of Vancouver, as indicated in the electronic timestamp the Proposal receives upon delivery to the email address specified herein, which is in turn synchronized to Network Time Protocol (NTP) provided by the National Research Council of Canada adjusted to local Pacific Time Zone.
4. DO NOT SUBMIT EXPRESSIONS OF INTEREST BY FAX
5. All queries related to this RFEOI should be submitted writing to the attention of:

Brian Brennan, Contracting Specialist
Email: brian.brennan@vancouver.ca

(the “Contact Person”)

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION
TABLE OF CONTENTS

SECTION 1	GENERAL INFORMATION	1
1.1	Introduction	1
1.2	Background	1
1.3	Project Schedule	2
1.4	Scope of Work	2
1.5	Sustainability	5
1.6	RFEOI Process	5
1.7	RFEOI Documents	6
SECTION 2	QUALIFICATION CRITERIA	6
2.1	General	6
2.2	Key Personnel and Subcontractors	6
SECTION 3	COMMUNICATIONS	7
SECTION 4	SUBMISSION OF EXPRESSIONS OF INTEREST	7
4.1	Delivery	7
4.2	Late Expressions of Interest	7
4.3	Form of Expression of Interest	7
4.4	Lack of Information	7
4.5	Material Changes	7
SECTION 5	REVIEW OF EXPRESSIONS OF INTEREST	8
5.1	Evaluation by the City of Vancouver	8
5.2	Inquiries	8
5.3	Non-Conforming Expressions of Interest	8
SECTION 6	NOTIFICATION AND RFEOI PROCESS	8
6.1	Notification of Prequalification	8
6.2	Changes after Pre-Qualification	8
6.3	The City of Vancouver Rights	9
6.4	Information Disclaimer	9
SECTION 7	CONFLICTS/COLLUSION/LOBBYING	10
7.1	Conflicts of Interest Generally	10
7.2	Former City Employees	10
7.3	Other Clients	10
7.4	Collusion	10
7.5	Lobbying	10
SCHEDULE 1	DESCRIPTION OF REQUIREMENTS	1
SCHEDULE 2	LETTER OF EXPRESSION OF INTEREST	1
SCHEDULE 3	FORMAT FOR EXPRESSIONS OF INTEREST	1
SCHEDULE 4	CERTIFICATE OF EXISTING INSURANCE	1
SCHEDULE 5	DECLARATION OF SUPPLIER CODE OF CONDUCT COMPLIANCE	1

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

SECTION 1 GENERAL INFORMATION

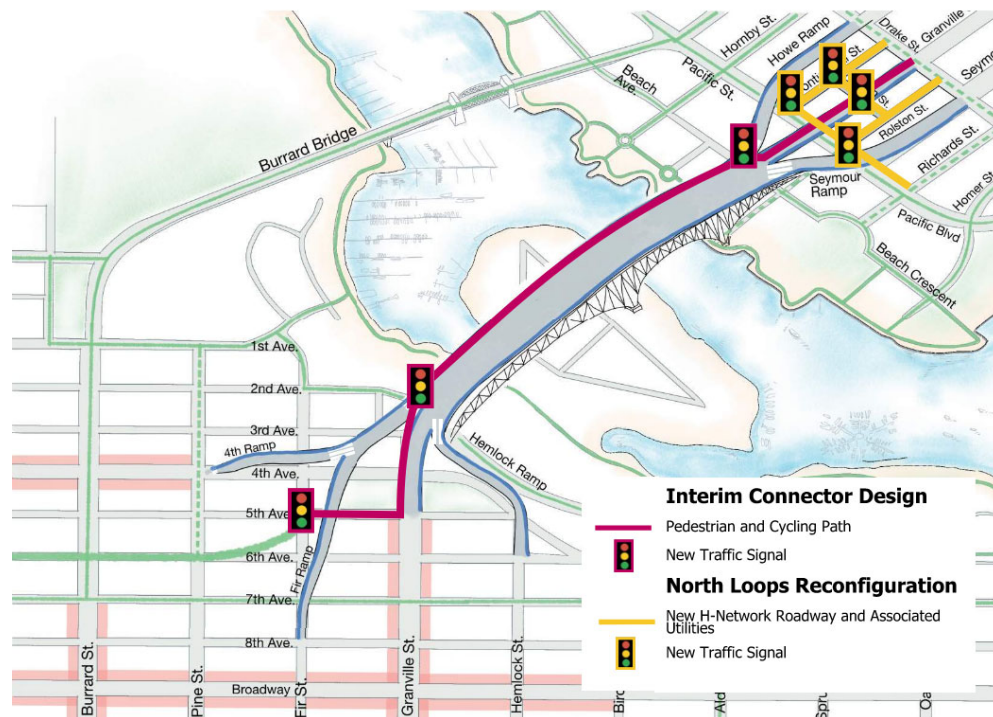
1.1 Introduction

The City intends to prequalify a pool of companies or consortiums with expertise in all aspects of bridge demolition and construction, as well as new roadway and utility installation. The successful Applicants will then be invited to bid on the work through a tender process. The successful tenderer will be responsible for developing and implementing its own project management, quality control and assurance, health and safety management, traffic management and environmental management systems to ensure that the successful Applicant complies with all Project requirements for the Granville Bridge Interim Connector and North Loops Reconfiguration project (ICNLR).

1.2 Background

The Granville Street Bridge (the “Bridge”) was built in 1954 and is an eight-lane bridge that spans over False Creek in the middle, Granville Island at the south end, and portions of the Granville slopes at the north end. The north end of the Bridge consists of three approach ramps; the main north approach, the Howe Street ramp for southbound traffic, and the Seymour Street ramp for northbound traffic, as well as the “Loops” to and from Pacific Ave. The south end of the Bridge has four approach ramps; the main south approach, the Fir Street ramp for southbound traffic, the 4th Ave ramp for westbound traffic, and the Hemlock Street ramp for northbound traffic. The main span, which roughly spans from Granville Island to south of Beach Ave, is a steel truss structure and concrete deck on steel girders.

The City is undertaking the ICNLR project to reallocate vehicle deck space to pedestrians and cyclists, as well as improve the public realm and transportation connections on the north end of the Bridge. An overview of the extent of work involved is illustrated below in Figure 1:



RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

Figure 1: Extent of ICNLR project, including new signalized intersections

1.3 Project Schedule

A high-level schedule of the project is shown below and may be subject to change.

Milestone	Estimated Start Date	Estimated Completion Date
Detailed Design	Jul 2021	Feb 2022
Invitation to Tender Period	Feb 2022	Mar 2022
Construction	May 2022	Dec 2023
Project Close Out	Jan 2024	Mar 2024

1.4 Scope of Work

This RFEOI is being issued to prequalify Contractors for the work contemplated by the invitation to tender, anticipated to include:

a. Provision of submittals in response to a Notice of Award including:

- i. A site specific health and safety plan under the supervision of and signed by a Certified Registered Safety Professional (CRSP) or Certified Health and Safety Consultant (CHSP) addressing, as a high-level overview, health and safety issues including hazards, mitigation measures, onboarding, site orientations, safety meetings, first aid attendant requirements, training requirements, and record keeping;
- ii. A Category 3 traffic management plan including all relevant sub-plans signed and sealed by a professional engineer, developed in alignment with Manual for Work on Roadways (2020 edition) and City of Vancouver traffic management policies, practices, and expectations;
- iii. A detailed construction schedule consistent with any preliminary construction milestones included with the invitation to tender, which indicates the timing of the major activities of the work and provides sufficient detail of the critical events and their interrelationship to demonstrate such work will be performed in accordance with the completion dates stated in the invitation to tender's and coordinated as required with City consultants and staff;
- iv. A performance bond and a labour and material payment bond, each in the amount of fifty percent (50%) of the Tender Price, issued by a surety licensed to carry on the business of suretyship in the province of British Columbia, and in a form acceptable to the City;
- v. Proof of a commercial general liability insurance policy.

b. Pre Construction services including:

- i. Submittals as required by the tender packages; and

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

ii. A kickoff meeting.

c. Construction services including:

- i. Being and acting as Prime Contractor within a defined work area (multi-employer work site), respecting other contractor areas, and adhering to contract requirements and the City's expectations for Prime Contractors;
- ii. Suspended bridge structure demolition, including implementation of demolition procedures that aim to reduce noise, dust, and vibration disturbances to the public;
- iii. Structural modifications, including concrete repairs and modifications, retaining wall construction, and dowelling;
- iv. Embankment construction and mass traditional backfill placement with suitable compaction methods;
- v. Transportation, installation, and manipulation of Expanded Polystyrene (EPS) blocks used as lightweight fill;
- vi. Localized bridge deck demolition and remediation to remove anchored median barriers;
- vii. Localized bridge deck demolition and remediation to allow for relocation of existing catch basins and drainage systems;
- viii. Asbestos and lead abatement procedures related to structure demolition and asphalt removal;
- ix. Supply and installation of concrete traffic barriers, both standard and custom, with custom fabricated steel segments to allow for expansion/contraction across main span expansion joints;
- x. Protection and working in close proximity to Coast Mountain Bus Company high voltage trolley wires, including coordination with an approved Safety Watch;
- xi. Supply and installation of new traffic signals on and off the bridge, with associated structural steel anchorage details for new signals on the bridge;
- xii. Supply and installation of RRFBs (Rectangular Rapid Flashing Beacons) on the bridge with associated structural steel anchorage details on the bridge;
- xiii. Supply and installation of roadway lighting on the bridge in conjunction with traffic signal and RRFB installations;
- xiv. Supply and installation of roadway lighting;
- xv. Supply and installation of communication ducting and fibre optic cable;
- xvi. New storm sewer system installation. Storm sewer system inclusive of catch basins, catch basin leads, storm sewer, maintenance holes, reconnection of existing services and tie-ins with existing storm sewers. Includes deep utility

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

construction at depths greater than 6m within a confined easement, requiring temporary works to protect existing utilities during construction;

- xvii. New sanitary sewer system installation. Sanitary sewer system includes sanitary sewers, maintenance holes, reconnection of existing services and tie-ins with existing sanitary sewers. Includes deep utility construction at depths greater than 6 m within a confined easement, requiring temporary works to protect existing utilities during construction;
- xviii. New watermain installation, inclusive of all fixtures, reconnection of existing services and tie-ins with existing watermains;
- xix. Removal or abandonment of existing storm, sanitary and watermain systems;
- xx. Coordination with third-party utility owners for existing utility relocations;
- xxi. New roadway, sidewalk, curb and gutter construction, catch basins, and existing roadway modification;
- xxii. Traffic control for all construction activities;
- xxiii. Survey and QA/QC documentation which meet the City's survey guidelines;
- xxiv. On-site quality control for all completed construction services;
- xxv. Monthly cash flow forecast;
- xxvi. Monthly construction schedule updates;
- xxvii. Monthly progress reports;
- xxviii. Regular coordination meetings with City staff, consultants, and other contractors; and
- xxix. Traffic management during the work that accounts for traffic as well as residential and business impacts, and any special events taking place.

d. Post Construction services including:

- i. Contract close out reports, including vendor information, warranties, operations and maintenance manuals;
- ii. Submission of as built drawings which meet the City's drawing standards;
- iii. Demobilization from site;
- iv. Submission of final QC report; and
- v. Participate in lessons learned workshop and submit contract close out report.

e. Form of Agreement and Construction Specifications

RFEI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

- i. A sample Form of Agreement that will be contained in the ITT and the City's standard construction specifications and drawings can be found at the following:

<https://vancouver.ca/streets-transportation/street-design-construction-resources.aspx>

1.5 Sustainability

- 1.5.1 The City's Procurement Policy, Ethical Purchasing Policy and related Supplier Code of Conduct found at <http://vancouver.ca/doing-business/selling-to-and-buying-from-the-city.aspx> align the City's approach to procurement with its corporate social, environmental and economic sustainability values and goals. They evidence the City's commitment to maximize benefits to the environment through product and service selection, and to ensure safe and healthy workplaces, where human and civil rights are respected. Each City vendor is expected to adhere to the supplier performance standards set forth in the Supplier Code of Conduct. The Ethical Purchasing Policy shall be referred to in the evaluation of Expressions of Interest, to the extent applicable.
- 1.5.2 Vendors are to provide environmentally sensitive products or services wherever possible. Where there is a requirement that a vendor supply materials, and where such materials may cause adverse environmental effects, the vendor should indicate the nature of the hazard(s) in its Expression of Interest. Furthermore, each vendor is asked to advise the City of any known alternatives or substitutes for such materials that would mitigate such adverse effects.

1.6 RFEI Process

- 1.6.1 Interested parties ("**Respondents**") are required to respond to this RFEI in accordance with the instructions set forth in this RFEI.
- 1.6.2 Expressions of Interest are being requested in order to afford the City of Vancouver the opportunity to gauge such responses and evaluate Respondents' expertise, so that the City may then conduct a more formal procurement process, tailored (as determined in the City's discretion) to the responses received and limited, should the City so determine, to all or some of the RFEI Respondents. The City currently anticipates that it will carry out invitation to tender's and that the same will be released to multiple qualified Respondents during the period stated in Schedule 1 – Description of Requirements.
- 1.6.3 Notwithstanding the foregoing, the City may, as a result of the RFEI, decide to proceed directly to negotiate a contract with an outstanding Respondent (or the sole qualified Respondent, if there is only one).
- 1.6.4 The RFEI process is aimed at encouraging businesses with the required level of expertise to participate. Respondents should ensure that their Expressions of Interest demonstrate expertise in complex underground utilities work, subcontractor management, being and acting as the prime contractor, and demonstrates an established culture of health and safety.
- 1.6.5 Any potential Respondent is requested to refrain from submitting an Expressions of Interest if it is not willing to submit bona fide proposal or tender in relation to the subject matter of the RFEI if the City invites the Respondent to participate in a request for proposals or invitation to tender.

RFEI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

1.6.6 If a potential Respondent believes that the City may be unable to select it due to a conflict of interest, but is uncertain about this, the potential Respondent is urged to contact the individual named on the cover page above as soon as possible with the relevant information so that the City may advise the vendor regarding the matter.

1.7 RFEI Documents

1.7.1 This RFEI consists of:

- (a) the cover page hereof and sections 1 through 6 hereof; and
- (b) schedules as follows:
 - (i) Schedule 1 – Description of Requirements;
 - (ii) Schedule 2 – Letter of Expression of Interest;
 - (iii) Schedule 3 – Format for Expressions of Interest;
 - (iv) Schedule 4 – Certificate of Existing Insurance; and
 - (v) Schedule 5 – Declaration of Supplier Code of Conduct Compliance.

(collectively, the “RFEI Documents”)

1.7.2 If the City of Vancouver issues any amendments or addenda to the RFEI Documents, such amendments or addenda will form part of the RFEI Documents. It is the sole responsibility of all Respondents to check the City’s website at: <http://www.vancouver.ca/fs/bid/bidopp/openbid.htm> regularly for amendments or addenda to the RFEI Documents, including questions and answers posted by the City in relation to this RFEI.

SECTION 2 QUALIFICATION CRITERIA

2.1 General

The City currently expects to base its decision with respect to each Respondent’s qualification (or not) to participate in an invitation to tender on (i) whether the statement of qualifications submitted by the Respondent as part of its Expression of Interest (its “**Statement of Qualifications**”) has met, and whether such Statement of Qualifications shows that the Respondent has met, the requirements set out in the RFEI Documents and (ii) the evaluation criteria set out in Schedule 1 – Description of Requirements.

2.2 Key Personnel and Subcontractors

2.2.1 As part of its Statement of Qualifications, a Respondent should submit the names of proposed key personnel and subcontractors.

2.2.2 Qualification to participate in an invitation to tender may be conditioned on the use of the key personnel and subcontractors specified in a Statement of Qualifications, or other personnel or subcontractors approved in advance by the City.

2.2.3 A Respondent should therefore not change its key personnel or subcontractors without discussing the same with the City.

RFEI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

- 2.2.4 Notwithstanding the following, by submitting an Expression of Interest, each Respondent acknowledges that if selected to participate in an invitation to tender, the Respondent may be required to include subcontractors selected by the City.

SECTION 3 COMMUNICATIONS

Respondents may not communicate with the City about the RFEI except in writing by email to the contact person listed on the cover page of this RFEI.

SECTION 4 SUBMISSION OF EXPRESSIONS OF INTEREST

4.1 Delivery

Each Respondent should submit a single electronic copy of its entire Expression of Interest by email to bids@vancouver.ca. It is each Respondent's sole responsibility to ensure delivery of its Expression of Interest by the Closing Time. All submissions should be made at the Respondent's sole cost and expense.

4.2 Late Expressions of Interest

The City of Vancouver may, in its discretion, accept, or reject and return, any Expression of Interest received after the Closing Time.

4.3 Form of Expression of Interest

Each Expression of Interest must consist of a letter in the form set forth in Schedule 2 together with a Statement of Qualifications in the format set forth in Schedule 3, an insurance certificate in the form set forth as Schedule 4 and declaration of Supplier Code of Conduct compliance in the form of Schedule 5.

4.4 Lack of Information

Following receipt of an Expression of Interest, the City of Vancouver may, in its sole discretion and without having any duty or obligation to do so, request that the Respondent provide the City of Vancouver with additional information to clarify or substantiate the information provided by the Respondent. If a Respondent fails to provide information required for the City's evaluation of the Respondent's qualifications, or fails to provide timely clarification or substantiation of the information supplied, that failure may result in no further consideration being given to the Expression of Interest.

4.5 Material Changes

Respondents should inform the City of Vancouver of any material change in information that might affect their qualification status at any time during the RFEI process. Participants in an invitation to tender will be required to update key qualification information at the time of tender submission. Prior to the entry into any agreement for goods or services, a successful vendor will be required to confirm its continued status.

SECTION 5 REVIEW OF EXPRESSIONS OF INTEREST

5.1 Evaluation by the City of Vancouver

The City will review the Expressions of Interest submitted to determine whether, in the City's opinion, each Respondent has demonstrated that it has the required experience and qualifications in order for it to advance in the City's procurement process. In doing so, the City currently expects to base its decision with respect to each Respondent on (i) whether the Statement of qualifications submitted by the Respondent has met, and whether such Statement of Qualifications shows that the Respondent has met, the requirements set out in the RFEOI Documents and (ii) the evaluation criteria set out in Schedule 1 – Description of Requirements. The City currently expects to select a number of Respondents (“**Pre-Qualified Respondents**”); provided that:

5.1.1 the determination of which Respondents are designated as Pre-Qualified Respondents will be at the sole discretion of the City; and

5.1.2 the City reserves the right to limit the number of Respondents designated as Pre-Qualified Respondents.

5.2 Inquiries

The City, in its sole discretion and without having any duty or obligation to do so, may conduct any inquiries or investigations, including but not limited to contacting references, to verify the statements, documents, and information submitted in connection with an Expression of Interest and may seek clarification from a Respondent's bankers and clients regarding any financial and experience issues.

5.3 Non-Conforming Expressions of Interest

Expressions of Interest which fail to conform to the format requirements set forth in Schedule 3 hereto or which fail to conform to any other requirement of these RFEOI Documents may be rejected by the City of Vancouver, in its discretion. Notwithstanding the foregoing or any other provision of these RFEOI Documents, the City may at its sole discretion elect to retain for consideration Expressions of Interest which deviate either materially or non-materially from the format requirements set out in Schedule 3 hereto or which otherwise fail to conform to any other requirement of these RFEOI Documents.

SECTION 6 NOTIFICATION AND RFEOI PROCESS

6.1 Notification of Prequalification

Following the Closing Time, the City of Vancouver will only notify those Respondents which are selected as Pre-Qualified Respondents (or with which the City proposes to proceed to negotiate an agreement). The City of Vancouver thanks all other Respondents for their interest.

6.2 Changes after Pre-Qualification

Any change in the structure or formation of a Pre-Qualified Respondent will be subject to prior written approval of the City prior to the deadline for submission of proposals or tenders. The City may deny that approval if the change in the structure or formation of the Pre-Qualified Respondent, from that presented in the Expression of Interest, would have affected whether or not the Respondent would have been short-listed in the first instance.

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

6.3 The City of Vancouver Rights

6.3.1 The City may, without liability to any Respondent or Pre-Qualified Respondent, may:

- (a) amend the scope and description of the goods and services to be procured under the RFEOI or any subsequent invitation to tender process, varying them from those described herein, or amend the qualifications that may be required to meet those requirements;
- (b) reject or accept any or all Expressions of Interest;
- (c) cancel the RFEOI process and reject all Expressions of Interest;
- (d) cancel the RFEOI process and commence a new process in respect of the same invitation to tender with the same or an amended set of documents, information or requirements;
- (e) request that any Respondent provide additional information, clarifications or goods samples or demonstrations, without requesting the same from all Respondents; or
- (f) terminate the RFEOI process and enter into direct negotiations with any party whether or not a Respondent.

6.3.2 By submitting an Expression of Interest, a Respondent acknowledges and agrees that these RFEOI Documents are, in no way whatsoever, an offer to enter into an agreement (except on the limited terms and conditions expressly stated in Schedule 2), and that submission of an Expression of Interest by a Respondent does not in any way whatsoever create any obligation on the part of the City to treat the Respondent's or any other Respondent's Expression of Interest in any particular manner or undertake the City's RFEOI process in any particular manner (except as expressly stated in Schedule 2 with respect to confidentiality).

6.3.3 The form of letter set forth in Schedule 2 also contains a release of the City's liability and other important terms and conditions that should be reviewed carefully by each Respondent, and each Respondent should obtain the advice of independent legal counsel in connection therewith.

6.4 Information Disclaimer

6.4.1 The City makes no representation, warranty or undertaking with respect to these RFEOI Documents and the City and its directors, officers, employees, agents, consultants and advisors will not be liable or responsible for the accuracy or completeness of the information in these RFEOI Documents or for any other written or oral information made available to any interested person or its advisors, and any similar such liability however arising, is expressly disclaimed by the City.

6.4.2 Each Respondent should conduct its own independent investigations of all relevant matters and must not rely on the City in such regard. The information contained in the RFEOI Documents is provisional and is expected to be superseded by information in an invitation to tender and other documents.

SECTION 7 CONFLICTS/COLLUSION/LOBBYING

7.1 Conflicts of Interest Generally

Each Respondent must disclose whether any officer, director, shareholder, partner, employee or contractor of the Respondent or of any of its proposed subcontractors, or any other person related to the Respondent's or any proposed subcontractor's organization (a "person having an interest") or any spouse, business associate, friend or relative of a person having an interest is:

- (a) an elected official or employee of the City; or
- (b) related to or has any business or family relationship with an elected official or employee of the City,

in each case such that there could be any conflict of interest or an appearance of a conflict of interest in the evaluation or consideration of the Respondent's Expression of Interest by the City. The City will evaluate each matter disclosed to determine whether and to what extent the Respondent can be given consideration in the RFEOI in light of the particular matter.

7.2 Former City Employees

Each Respondent must disclose whether any person having an interest (as defined above) is a former official, former employee or former contractor of the City who has non-public information relevant to the RFEOI obtained during his or her employment or engagement by the City. The City will evaluate each matter disclosed to determine whether and to what extent the Respondent can be given consideration in the RFEOI in light of the particular matter.

7.3 Other Clients

Each Respondent must disclose whether the Respondent or any of its proposed subcontractors is currently engaged in supplying (or is proposing to supply) goods or services to a third party such that entering into an agreement with the City in relation to the subject matter of the RFEOI would create a conflict of interest or the appearance of a conflict of interest between the Respondent's duties to the City and the Respondent's or its subcontractors' duties to such third party. The City will evaluate each matter disclosed to determine whether and to what extent the Respondent can be given consideration in the RFEOI in light of the particular matter.

7.4 Collusion

Each Respondent is required to disclose whether the Respondent is competing for purposes of the RFEOI with any entity with which it is legally or financially associated or affiliated. Each Respondent must also disclose whether it is cooperating in any manner in relation to the RFEOI with any other Respondent responding to the RFEOI. The City will evaluate each matter disclosed to determine whether and to what extent the Respondent can be given consideration in the RFEOI in light of the particular matter.

7.5 Lobbying

Each Respondent is required to disclose whether it or any officer, director, shareholder, partner, employee or agent of the Respondent or any of its proposed subcontractors: (1) is registered as a lobbyist under any lobbyist legislation in any jurisdiction in Canada or in the United States of America; or (2) has engaged in any form of political or other lobbying whatsoever with respect to the RFEOI or sought, other than through the submission of its Expression of Interest, to influence the outcome of the RFEOI process. The City will evaluate

RFEI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

each matter disclosed to determine whether and to what extent the Respondent can be given consideration in the RFEI in light of the particular matter.

**RFEI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION**

SCHEDULE 1 – DESCRIPTION OF REQUIREMENTS

RFEI Section Reference	
1.1 - 1.5	<p>Description of Products and Services:</p> <p>The City seeks Expressions of Interest from Respondents who have expertise in structural modifications and deconstruction of bridges, electrical and signal installation, and utility construction in highly urban areas, and can complete the work including the following:</p> <ul style="list-style-type: none"> (a) Provision of submittals in response to a Notice of Award; (b) Submittals and Shop Drawings as required by the City’s design consultant; (c) Meeting the City’s administrative requirements; (d) Attending regular coordination meetings; (e) Traffic management; (f) Meeting the City’s safety requirements; (g) Subcontractor management; and (h) Project closeout including provision of as built drawings. <p>The general scope of work is outlined in Sections 1.3 & 1.4.</p>
1.5	<p>Anticipated Period of Issuance of Invitation to Tender’s:</p> <p>February-March 2022</p>
2.1 & 5.1	<p>Evaluation Criteria</p> <p>Qualifications and relevant corporate experience and capability of the Respondent;</p> <ul style="list-style-type: none"> (a) Respondent Overview and Experience including the information submitted on the requested CCDC 11 - 2018 Contractor’s Qualification Statement; (b) Proposed Key Personnel - Qualifications and relevant experience of the Respondent’s key personnel and sub-contractors to be included in the team; (c) Proposed Contractor’s Equipment; (d) Health and Safety Certification(s); (e) Health and Safety Management; (f) Traffic Management Planning; (g) Quality Management; (h) Project Management; (i) Sustainability, including the Respondent and their subcontractors approach to reducing GHGs; (j) Ability to meet insurance and bonding requirements; and (k) Information provided regarding Employment Equity and Workforce Diversity. <p>Note: The above evaluation criteria may not necessarily be listed in order of importance and will not necessarily be weighted equally.</p>

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

SCHEDULE 2 – LETTER OF EXPRESSION OF INTEREST

*[Letterhead paper of the Respondent or participant responsible for
a joint venture, including full postal address, telephone and facsimile.]*

Date: *[Insert]*

TO: THE CITY OF VANCOUVER (the “City”)

RE: EXPRESSION OF INTEREST -- REQUEST FOR EXPRESSIONS OF INTEREST NO. PS20200102 (the “RFEOI”) CONTRACTOR SERVICES FOR MAJOR UNDERGROUND UTILITIES - CONTRACTOR PREQUALIFICATION

1. Being duly authorized to represent and act on behalf of *[Insert full corporate name and if a joint venture, then state “on behalf of...” and list the full corporate names of the companies forming the joint venture]*, the undersigned hereby submits the attached Statement of Qualifications and supporting materials on behalf thereof.
2. Herein, the term “Respondent” refers to *[insert full corporate name and if a joint venture, then state “...refers to each of” and list the full corporate names of the companies forming the joint venture]*.
3. The City and its representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this Expression of Interest, and to seek clarification from the Respondent’s bankers and clients regarding any financial and experience issues, and to do all other things stated in the RFEOI.
4. Capitalized terms used herein have the definitions ascribed thereto in the RFEOI.
5. The City its representatives may contact the following persons for further information:

[Insert information.]
6. This Expression of Interest is made with the full understanding and agreement that:
 - (a) any information submitted during qualification may be subject to verification by the City of Vancouver, including during evaluation of any subsequent proposal or tender;
 - (b) the Respondent will (and does hereby undertake to) submit a bona fide proposal or tender in relation to the subject matter of the RFEOI (and consistent with this Expression of Interest) if the City invites the Respondent to participate in a request for proposals or invitation to tender;
 - (c) the City of Vancouver may:
 - (i) amend the scope and description of the goods and services to be procured under the RFEOI or any subsequent invitation to tender process, varying them from those described in the RFEOI, or amend the qualifications that may be required to meet the City’s requirements;
 - (ii) reject or accept any or all Expressions of Interest;
 - (iii) cancel the RFEOI process and reject all Expressions of Interest;

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

- (iv) cancel the RFEOI process and commence a new process in respect of the same invitation to tender with the same or an amended set of documents, information or requirements;
 - (v) request any respondent to provide additional information or clarification or goods samples or demonstrations without requesting such information from all respondents; or
 - (vi) terminate the RFEOI process and enter into direct negotiations with any party whether or not a respondent; and
- (d) the City of Vancouver will not be liable in any way whatsoever for any actions described under 4(c) of this letter.
7. The Respondent acknowledges and agrees that the RFEOI Documents are, in no way whatsoever, an offer to enter into an agreement except on the limited terms and conditions expressly stated in this letter, and submission of this Expression of Interest by the Respondent does not in any way whatsoever create any obligation on the part of the City to treat the Respondent's or any other respondent's Expression of Interest in any particular manner or undertake the City's RFEOI process in any particular manner (except as expressly stated below in this letter with respect to confidentiality).
8. The Respondent acknowledges and agrees to the information disclaimers and other terms and conditions set forth in the RFEOI.
9. Except only and to the extent that the City is in breach of Section 10 of this letter, the Respondent now releases the City, its officials, its agents and its employees from all liability for any costs, damages or losses incurred in connection with the RFEOI, including any cost, damages or losses in connection with:
- (a) any alleged (or judicially determined) breach by the City or its officials, agents or employees any obligation or duty under the RFEOI;
 - (b) any unintentional tort of the City or its officials or employees occurring in the course of conducting the RFEOI; or
 - (c) the manner in which the City: reviews, considers, evaluates or negotiates any Expression of Interest; addresses or fails to address any Expression of Interest; or resolves to enter into any contract or not enter into any contract.
10. Subject to the applicable provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) and the City's right to publicly disclose information about or from any Expression of Interest, including without limitation names and prices, in the course of publicly reporting to the Vancouver City Council about the RFEOI, the City will treat the Expression of Interest (and the City's evaluation of it), in confidence in substantially the same manner as it treats its own confidential material and information.
11. The Respondent acknowledges receipt of the following amendments and addenda (if applicable):
- | | |
|--|-------------------------|
| Amendment/Addendum No. [Complete] | Date: [Complete] |
| Amendment/Addendum No. [Complete] | Date: [Complete] |
| Amendment/Addendum No. [Complete] | Date: [Complete] |

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

12. Any dispute relating to the RFEOI (except to the extent that the City breaches Section 10 above) will be resolved by arbitration in accordance with the *Commercial Arbitration Act* (British Columbia), amended as follows:
- (a) The arbitrator will be selected by the City's Director of Legal Services;
 - (b) Section 9 of this letter, and the other provisions hereof, will apply; and
 - (c) The Respondent will bear all costs of the arbitration.
13. The Respondent (a) has read, understands and agrees to the terms and conditions in this letter, (b) has had an opportunity to seek legal counsel and (c) affirms that the statements made in its Expression of Interest are true and correct in every detail.

Respondent Name(s): _____

Signature: _____ Date: _____

Name of Signatory: _____

Title of Signatory: _____

Mailing Address: _____

Cheque Payable/Remit to Address: _____

Telephone No.: _____ Fax No.: _____

Key Contact Person: _____ E-mail: _____

GST Registration No.: _____ Date and Jurisdiction of Incorporation: _____

WorkSafeBC Registration No.: _____

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

SCHEDULE 3 – FORMAT FOR EXPRESSIONS OF INTEREST

Expressions of Interest submitted by Respondents should consist of:

1. a completed and duly executed Letter of Expression of Interest (the foregoing Schedule 2);
2. a completed and duly executed insurance certificate and a completed and duly executed declaration of Supplier Code of Conduct Compliance (the following schedules 4 and 5); and
3. a Statement of Qualifications, consisting of and arranged as follows:

(a) **Title Page (1 page)**

The title page should identify the RFEOI number identified on the cover page of this RFEOI, the Closing Time, and the Respondent's name, address, telephone number, and name and email address of the contact person.

(b) **Table of Contents / Index**

(c) **Questionnaire:**

Complete the Questionnaire in the form set out below:

Respondent Overview and Experience

In the space below, or attached to this Expression of Interest as an additional Appendix clearly titled "Respondent Overview and Experience", provide a description of the Respondent's company size, purpose, annual sales volume, and history of successes. Highlight the Respondent's accomplishments, achievements and experience as prime contractor on construction projects. Select a maximum of 5 projects undertaken within the last 10 years. The same information must be supplied for any proposed blasting and/or demolition subcontractors. Information that should be supplied:

- Reference projects to be of similar scope and/or within highly urbanized areas, please include value of past projects;
- Completed CCDC 11 - 2019 Contractor's Qualification Statement;
- Clearly indicate how this project is comparable/relevant to the reference projects for challenging utility construction involving deep trenches and green infrastructure installation;
- Clearly indicate how this project is comparable/relevant to the reference projects for modifying and/or deconstructing an existing aging bridge, including how construction monitoring was used to stay within acceptable bridge movements (displacement and rotation) thresholds;
- Clearly indicate how this project is comparable/relevant to the reference projects for construction of new roadways, including street lighting and signals;
- Clearly indicate how this project is comparable/relevant to the reference projects for challenging traffic management, health and safety requirements, and stakeholder management within densely populated urban areas;
- Clearly indicate how coordination with third parties such as utility owners, municipalities, and

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

- governing bodies was managed on the project;
- Clearly indicate how owner communications were accomplished and provide examples or the tools used such as work plans, schedules, project issues matrix and tracking logs;
 - Clearly indicate how hazardous materials such as contaminated soils, asbestos, and lead were managed on the project;
 - Clearly indicate how noise levels were managed on the project, including use of sound attenuation measures, and/or soundproofed or electric equipment;
 - Budget control and management - i.e. contract price & final construction cost - explain variation;
 - Project schedule control and management - i.e. initial schedule and revised schedule - explain variation;
 - Quality Control on the projects in terms of process, methodologies, tools, training, communications, and testing; and
 - Awards received.

Key Personnel

- In the space below, identify and provide professional biographical information for the key personnel that would perform the Respondent's work, outlining their intended roles in performing the Services. Also attach to this Expression of Interest a complete organization chart, identifying all roles and areas of responsibility. CV's for the following key personnel should be submitted, including CV's for key personnel for known subcontractors:
- Project Manager who should have PMP certification, Construction Management, and/or other relevant certifications.
 - Superintendent (should have minimum 5 years' experience in role)
 - QC Inspector/Officer (separate resource from construction team)
 - Foremen
 - Equipment Operator(s)
 - Traffic Engineer
 - Traffic Control Manager
 - Prime Contractor Qualified Coordinator/Construction Safety Officer
 - Personnel responsible for assembling survey records for progress draws and record drawings

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

Contractors Equipment

In the space below (or attached to this Expression of Interest as an additional Appendix clearly titled “Contractors Equipment”), Respondents should provide the following information in regards to the equipment and machinery proposed for the work:

- A list of all equipment and machinery including manufacturer name and model, ownership, age, maintenance records, and number of hours (if applicable).
- Submit a mechanical inspection on all equipment and machinery within the last six months conducted by a Certified Heavy Duty Mechanic.
- Inspection records of the magazine and equipment for blasting contractor.
- Confirmation that all proposed equipment meets or exceeds Metro Vancouver Tier 3 engine requirements.

Describe the approach to greenhouse gas reductions and what specific actions have been taken in the past 3 years to reduce the fuel consumption of Respondent’s vehicles, equipment and machinery with particular reference to initiatives such as anti-idling, fuel efficient driver training, etc.

Health and Safety Certification

In the space below (or attached to this Expression of Interest as an additional Appendix clearly titled “Health and Safety Certification”), Respondents should provide the following information:

- WorkSafeBC Certificate of Recognition (COR) certification or be registered to obtain a valid COR issued by a WorkSafe BC authorized Certifying Partner or other ISO certification (18001 or 45001).
- Submit the Construction Safety Officer(s) certification and designation certification, and resume.
- Submit Supervisor training requirements and resumes of experience with similar projects in the past.
- Submit examples of subcontractor’s certifications for high hazard work such as blasting, demolition, hazardous materials, electrical, etc.
- Submit the training and competency program that outlines the detailed requirements.

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

Health and Safety Management

In the space below (or attached to this Expression of Interest as an additional Appendix clearly titled “Health and Safety Management”), Respondents should provide the following information:

- Submission of the current Employer Report Card from WorkSafeBC, as well as submission of Employer Report Card of high-risk contractors such as blasting, demolition, hazardous materials, electrical.
- Submission of statistics and trends over three years.
- Provide JOHS minutes review over three years.
- Submission of the respondent’s Health and Safety Program manual or documents.
- Submission of the Contractor Management Program.
- Provide examples of risk identification and procedures, including the subcontractor’s procedures - must include blasting and demolition.
- Provide example of hazardous material identification, evaluation and exposure control plans.
- Provide two examples of completed incident report summaries and corrective action plans with redacted versions acceptable. Examples include injury incident reports with investigation details and what action was taken to prevent future injury incidents. Or equipment damage reports with investigation details and what preventative action was taken, such as training, equipment modification, procedure change, etc.
- Provide set of typical leading indicators that are tracked on similar projects (Lead indicators are new employee safety orientations, safety tailgate meetings, hazard analysis forms such as Job Hazard Assessments or Field Level Hazard Assessments, monthly safety meetings, worksite safety inspections completed, etc.)

Traffic Management Planning

In the space below (or attached to this Expression of Interest as an additional Appendix clearly titled “Traffic Management Plans”), Respondents should provide examples of the following:

- Traffic management plans stamped by a Professional Engineer for complex operations in urban environments that account for vehicles, bicycles, and pedestrian traffic while making accommodations for access to residences, businesses, civic buildings, parks and adjacent developments.
- Traffic management plans for complex operations that required coordination with and adjustments to public transit infrastructure including temporary realignment of overhead catenary wires and relocation of bus stops.

**RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION**

Quality Management

In the space below (or attached to this Expression of Interest as an additional Appendix clearly titled “Quality Management”), Respondents should provide the following information:

- a copy or information concerning the company Quality Control program;
- quality control processes used for investigating, correcting and preventing the re- occurrence of deficiencies identified in the performance of work in the field;
- how the results of your quality management activities are communicated to your staff and applied to present and future work delivery to drive performance improvements;
- method and frequency in which staff are notified concerning quality management issues and improvements and the process to ensure identified improvements are sustained over time. Provide examples of communications to staff regarding quality management activities; and
- any certifications for Quality Management i.e. ISO 9001, etc.

Project Management

In the space below (or attached to this Expression of Interest as an additional Appendix clearly titled “Project Management”), Respondents should provide samples of the following information:

- Workplans
- Internal competencies, certifications, and other information showing the ability deliver a project applying project management principles
- Schedules
- Change Control
- Invoicing
- Associated PM reports for above

**RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION**

Bonding

In the space below (or attached to this Expression of Interest as an additional Appendix clearly titled “Bonding”), Respondents should provide the following information:

- a letter from the Respondents surety company or bonding agent that confirms the Respondents ability for bid bonds, performance bonds, and labour and materials bonds for the anticipated invitations to tender.
- the letter should also contain information regarding the Respondents overall bonding limits.

EMPLOYMENT EQUITY

1. In addition to being an equal opportunity employer, please describe any policies/programs or how you advance employee equity, diversity and inclusion for under-represented populations (such as Women, Indigenous People, People with Disabilities)
2. Do you regularly conduct an employee equity “survey” or similar information/data collection on workforce diversity? Y/N
 - a. Please describe how you track/monitor your workforce diversity including frequency
3. Do you source/hire from Workforce Development and/or Skill Training programs, including pre-employment support, apprenticeships or ongoing employment support, for people who are under-represented and/or face barriers to traditional employment (such as Indigenous persons, Women, youth, Minorities, People with Disabilities including mental health)? Y/N
 - a. Please describe and/or use the table below

Category of Partnership Organizations	Name of the Partnership Organization(s)
Indigenous Peoples	
Women	
Ethno-Cultural Peoples	
People with Disabilities	
LGBTQ2+	
Youth/Seniors	
Other	

4. Do you support training for career advancement and/or skills development?
 - a. If yes, please describe
5. Do you compensate at or above a Living Wage (currently \$20.91/hr) Y/N

**RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION**

Do you provide non-mandatory benefits (i.e. extended health) to your employees? Y/N, if yes, please describe

WORKFORCE DIVERSITY

Vendors' are required to answer to the following question, which is for information gathering purposes only, and will be kept confidential in accordance with the Legal Terms and Conditions.

As best known, in the space below, indicate the vendor's company profile with regards to economic inclusion supporting employment equity, [diversity, inclusion](#) and reconciliation by an equity-seeking demographic (including but not limited to Women, Indigenous Peoples, Ethno-cultural People (minorities, newcomers, immigrants), persons with disabilities or LGBTQ2+ people). *Confidential & for information only*

<p><u>Overall Workforce Diversity:</u></p> <ul style="list-style-type: none"> % Women % Indigenous Peoples % Ethno-cultural People % People with Disabilities % LGBTQ2+ % Other: please indicate 	<p><u>Leadership/Management/Executive Workforce Diversity:</u></p> <ul style="list-style-type: none"> % Women % Indigenous Peoples % Ethno-cultural People % People with Disabilities % LGBTQ2+ % Other: please indicate
<p><u>If you choose not to respond please indicate why:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> <u>Do not track this information</u> <input type="checkbox"/> <u>Do not want to share this information</u> 	

(d) **Conflicts/Collusion/Lobbying**

Provide information responsive to Section 7.0 of the RFEOI.

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

SCHEDULE 4 - CERTIFICATE OF EXISTING INSURANCE



CERTIFICATE OF EXISTING INSURANCE
TO BE COMPLETED AND APPENDED TO THE PROPOSAL/TENDER

Section 2 through 8 – to be completed and executed by the Insurer or its Authorized Representative

- 1. THIS CERTIFICATE IS ISSUED TO: City of Vancouver, 453 W 12th Avenue, Vancouver, BC, V5Y 1V4
and certifies that the insurance policy (policies) as listed herein has/have been issued to the Named Insured and is/are in full force and effect.
2. NAMED INSURED (must be the same name as the proponent/bidder and is either an individual or a legally incorporated company)

BUSINESS TRADE NAME or DOING BUSINESS AS

BUSINESS ADDRESS

DESCRIPTION OF OPERATION

RFEI NO. PS20210865 Contractor Prequalification for Granville Connector and North Loops Removal

- 3. PROPERTY INSURANCE (All Risks Coverage including Earthquake and Flood)
INSURER Insured Values (Replacement Cost) -
TYPE OF COVERAGE Building and Tenants' Improvements \$
POLICY NUMBER Contents and Equipment \$
POLICY PERIOD From to Deductible Per Loss \$

- 4. COMMERCIAL GENERAL LIABILITY INSURANCE (Occurrence Form)
Including the following extensions:
Personal Injury
Property Damage including Loss of Use
Products and Completed Operations
Cross Liability or Severability of Interest
Employees as Additional Insureds
Blanket Contractual Liability
Non-Owned Auto Liability
INSURER
POLICY NUMBER
POLICY PERIOD From to
Limits of Liability (Bodily Injury and Property Damage Inclusive) -
Per Occurrence
Aggregate
All Risk Tenants' Legal Liability
Deductible Per Occurrence

- 5. AUTOMOBILE LIABILITY INSURANCE for operation of owned and/or leased vehicles
INSURER
POLICY NUMBER
POLICY PERIOD From to
Limits of Liability -
Combined Single Limit
If vehicles are insured by ICBC, complete and provide Form APV-47.

- 6. UMBRELLA OR EXCESS LIABILITY INSURANCE
INSURER
POLICY NUMBER
POLICY PERIOD From to
Limits of Liability (Bodily Injury and Property Damage Inclusive) -
Per Occurrence
Aggregate
Self-Insured Retention

- 7. PROFESSIONAL LIABILITY INSURANCE
INSURER
POLICY NUMBER
POLICY PERIOD From to
Limits of Liability
Per Occurrence/Claim
Aggregate
Deductible Per Occurrence/Claim

If the policy is in a "CLAIMS MADE" form, please specify the applicable Retroactive Date:

- 8. OTHER INSURANCE
TYPE OF INSURANCE
INSURER
POLICY NUMBER
POLICY PERIOD From to
Limits of Liability
Per Occurrence
Aggregate
Deductible Per Loss
TYPE OF INSURANCE
INSURER
POLICY NUMBER
POLICY PERIOD From to
Limits of Liability
Per Occurrence
Aggregate
Deductible Per Loss

SIGNED BY THE INSURER OR ITS AUTHORIZED REPRESENTATIVE

PRINT NAME OF INSURER OR ITS AUTHORIZED REPRESENTATIVE, ADDRESS AND PHONE NUMBER
Dated

RFEOI No. PS20210865
CONSTRUCTION SERVICES FOR GRANVILLE BRIDGE CONNECTOR AND NORTH LOOPS
RECONFIGURATION - CONTRACTOR PREQUALIFICATION

**SCHEDULE 5 - DECLARATION OF SUPPLIER CODE OF CONDUCT COMPLIANCE
DECLARATION OF SUPPLIER CODE OF CONDUCT COMPLIANCE**

Purpose: All proposed suppliers are to complete and submit this form to certify compliance with the supplier performance standards set out in the Supplier Code of Conduct.

The City of Vancouver expects each supplier of goods and services to the City to comply with the supplier performance standards set out in the City's Supplier Code of Conduct (SCC) <http://vancouver.ca/policy_pdf/AF01401P1.pdf>. The SCC defines minimum labour and environmental standards for City suppliers and their subcontractors.

Suppliers are expected to comply with the aforementioned standards upon submitting a tender, proposal, application, expression of interest or quotation to the City, or have a plan in place to comply within a specific period of time. The City reserves the right to determine an appropriate timeframe in which suppliers must come into compliance with these standards. To give effect to these requirements, an authorized signatory of each proposed vendor must complete the following declaration and include this declaration with its submission:

As an authorized signatory of _____ (*vendor name*), I declare that I have reviewed the SCC and to the best of my knowledge, _____ (*vendor name*) and its proposed subcontractors have not been and are not currently in violation of the SCC or convicted of an offence under national and other applicable laws referred to in the SCC, other than as noted in the table below (*include all violations/convictions that have occurred in the past three years as well as plans for corrective action*).

Section of SCC / title of law	Date of violation / conviction	Description of violation / conviction	Regulatory / adjudication body and document file number	Corrective action plan

I understand that a false declaration and/or lack of a corrective action plan may result in no further consideration being given to the submission of _____ (*vendor name*).

Signature: _____

Name and Title: _____