

March 16, 2018

REQUEST FOR PROPOSALS "RFP" No. PS20180157
LANDSCAPE CONSULTING SERVICES FOR WATER SPRAY PARKS AT
CONNAUGHT AND ROSS PARKS

AMENDMENT No. 2

RE: CLOSING TIME EXTENSION

CURRENTLY READS:

2.0 KEY DATES

2.1 Potential Proponents should note the following key dates:

Event	Time and Date
Deadline for submission of Information Meeting registration form (Appendix 1 to this Part A)	3:00 pm, February 28, 2017
Information Meeting	10:00 am, March 1, 2018 Meet at Ross Park spray park, 7402 Ross Street, Vancouver, BC (followed by Connaught Park spray park, 2390 W 10th Avenue, Vancouver, BC)
Deadline for Enquiries	3:00 pm, March 29, 2018
Closing Time	3:00 pm, April 5, 2018

REPLACE WITH:

2.0 KEY DATES

2.1 Potential Proponents should note the following key dates:

Event	Time and Date
Deadline for submission of Information Meeting registration form (Appendix 1 to this Part A)	3:00 pm, February 28, 2017
Information Meeting	10:00 am, March 1, 2018 Meet at Ross Park spray park, 7402 Ross Street, Vancouver, BC (followed by Connaught Park spray park, 2390 W 10th Avenue, Vancouver, BC)
Deadline for Enquiries	3:00 pm, April 5, 2018
Closing Time	3:00 pm, April 12, 2018

RE: PART B - CITY REQUIREMENTS

*DELETE IN ITS ENTIRETY (pages B1 - B7)
and REPLACE WITH:*

PART B - CITY REQUIREMENTS (REVISED)

- See attached "PART B - CITY REQUIREMENTS (REVISED)" (pages B1 - B8)

RE: PART C - APPENDIX 3 - COMMERCIAL PROPOSAL

*DELETE IN ITS ENTIRETY (pages C11 - C15)
and REPLACE WITH:*

PART C - APPENDIX 3 - COMMERCIAL PROPOSAL (REVISED)

- See attached "PART C - APPENDIX 3 - COMMERCIAL PROPOSAL (REVISED)" (pages C11 - C14)

RE: QUESTIONS AND ANSWERS NO.1 (dated March 1, 2018) - A11

CURRENTLY READS:

"Phase 1: At key stages during the development of concept plan options, refinement and design development of the preferred concept plans the consultant should anticipate a number of meetings with community partners; stakeholders; Park Development, Operations and Recreation staff. The meetings will be facilitated by the consultant and will be an opportunity to gather pertinent information, present work, collect and discuss feedback.

Meetings -

Connaught Park: one (1) open house, four (4) meetings with Kitsilano Community Centre Association, six (6) meetings with Park Board staff.

Ross Park: one (1) open house, six (6) meetings with Park Board staff."

REPLACE WITH:

"Phase 1a: At key stages during the development of concept plan options, refinement and design development of the preferred concept plans the consultant should anticipate a number of meetings with community partners; stakeholders; Park Development, Operations and Recreation staff. The meetings will be facilitated by the consultant and will be an opportunity to gather pertinent information, present work, collect and discuss feedback.

Meetings -

Connaught Park: one (1) open house, four (4) meetings with Kitsilano Community Centre Association, six (6) meetings with Park Board staff.

Ross Park: one (1) open house, six (6) meetings with Park Board staff.

Phase 1b: four (4) meetings for recirculating system review and evaluation report, three (3) meetings for recirculating system design and operations guidelines."

All other conditions and specifications remain unchanged.

This amendment must be completed, and attached to your Proposal/Tender form.

If you have already submitted your Proposal, this amendment shall be submitted to the Purchasing Services Office, City of Vancouver, 453 West 12th Avenue, Vancouver, British Columbia, Canada, V5Y 1V4, (Courier Delivery and Drop off is at the Information Desk, Main Floor Rotunda of the same address), prior to the Closing Time: 3:00:00 pm Local Vancouver, BC Time, April 12, 2018 in an envelope clearly marked "AMENDMENT No. 1 to RFP No. PS20180157 "LANDSCAPE CONSULTING SERVICES FOR WATER SPRAY PARKS AND CONNAUGHT AND ROSS PARKS" before the closing time of 3:00:00 P.M. Vancouver Time on THURSDAY, APRIL 12, 2018.

NAME OF VENDOR

SIGNATURE OF AUTHORIZED SIGNATORY

DATE

Jessica Li
Buyer

PART B - CITY REQUIREMENTS (REVISED)

The requirements stated in this Part B (collectively, the “Requirements”) are current as of the date hereof, but they may change or be refined in the course of the evaluation of Proposals or otherwise.

Unless otherwise stated, if, and wherever, the Requirements state a brand name, a make, the name of a manufacturer, a trade name or a vendor catalogue number, it is for the purpose of establishing a grade or quality of materials, goods or equipment only. It is not intended to rule out the use of other equivalent materials, goods or equipment. If, however, products other than those specified are proposed in any Proposal, the Proposal must explicitly include under the heading “Alternative Solutions” the names of such products and their manufacturers, any trade names and any applicable vendor catalogue numbers, and the City may request that the Proponent provide specific evidence of equivalency. Evidence of quality in the form of samples may also be requested.

1.0 BACKGROUND

This Request for Proposal identifies a business opportunity for the successful Proponent to engage with residents and community partners to develop the conceptual plans for a children’s water spray park and related site improvements at Connaught and Ross Parks. Designs are to be detailed and upon review and acceptance, a full set of working drawings are to be issued for the tendering process. The proponent will also be responsible for overseeing construction of the water spray parks and related works. Funding for improvements to Connaught Park is included in the current 2015-2018 Capital Budget and it is anticipated that funding for improvements at Ross Park will be available upon approval of the 2019-2022 Capital Budget.

In order to address water conservation efforts, a recirculating water system is required for both parks per City of Vancouver [Water Works By-Law No. 4848](http://bylaws.vancouver.ca/4848c.PDF) Section 3.7 - “Prohibition Against Wasting Water”, <http://bylaws.vancouver.ca/4848c.PDF>. The project requires review and approval by Vancouver Coastal Health, City and Park Board staff.

The work generally includes demolition and removals of the existing fixtures, surfaces and utilities and replacement with new.

Connaught Park:

Located on the westside of Vancouver, Connaught Park is a 6.0 hectare neighbourhood park bounded by W10th Avenue, W12th Avenue, Larch and Vine streets. The current park features include several mature trees; children’s play areas; children’s water spray park, fieldhouse with washrooms; seating areas; sports fields; Kitsilano Community Center; preschool; and rink. Connaught Park hosts many seasonal and popular sports and community events, including the Farmer’s Market which sets up Sundays from May to October in the parking lot east of the rink.

This project involves the renovation of the aging children’s water spray pad, located on the east side of the Kitsilano Community Centre. This project will be designed in collaboration with local residents and the Kitsilano War Memorial Community Centre Association and is expected to be universally accessible and include asphalt pavement, ground sprays and upright features, a drinking fountain and seating areas.

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Ross Park:

Located in a quiet one-family dwelling district of southeast Vancouver, Ross Park is a 1.52 hectare neighbourhood park bounded by E 57th Avenue, E59th Avenue (North Arm Trail Greenway), Sherbrooke and Ross streets. The current park features include mature trees; children's play areas; fieldhouse with washrooms; wading pool; park shelter; seating areas and sports fields. Ross Park is near several notable community amenities including: Walter Moberly Elementary School, Moberly Park and the Moberly Arts and Cultural Centre.

This project involves the decommissioning of the existing wading pool, site planning, and design of a new children's water spray park complete with ground sprays and upright features. This project is expected to be universally accessible and include additional pathways connecting park features, a drinking fountain, picnic shelter and seating areas.

2.0 SCOPE OF WORK SUMMARY

The Vancouver Park Board requires a dynamic and creative landscape architecture team specializing in park planning and playgrounds, with expertise in the development of children's water spray parks, including related design, health and safety regulations. It is expected that the professionally accredited consultant team will be led by a landscape architect and include the services of a land surveyor; mechanical, geotechnical, and civil engineering sub-consultants.

The consultant will be expected to provide a full range of services from the development of concept plans with associated sketches and details, public consultation, design development, a full set of working drawings including details and specifications, tender documents and construction site reviews. Cost estimates will be required with submission of concept plans and with construction drawings at 50%, 75%, 95% and 100% completion.

Throughout this process, the consultant is expected to work with Park Board staff. Adequate time, therefore, is to be allowed for review and comment at each stage. The scope of work is outlined in the following 3 phases:

PHASE 1a - Concept Plan, Design Development, Sketches, Initial Details, Cost Estimate and Public Engagement

1. Start-up meeting to: Introduce the project team, review scope of work, communicate project expectations; and to review project goals, existing site plans, site infrastructure, pertinent permits, regulations, budget, communication procedures and contract requirements.
2. The consultant will explore and develop two concept plan options for the children's water spray park within each of Connaught and Ross parks, for a total of 4 options. This will include one public open house for Connaught Park and one public open house for Ross Park to seek community input on two proposed concept plan options for a children's water spray park and associated park upgrades. The consultant will prepare, for review by staff: An engagement strategy and timeline; an engagement feedback questionnaire and present colour display materials including plans, elevations, 3-D renderings and associated details.
 - Questionnaires, project information and display materials for uploading to the project webpage are to be prepared by the consultant, and reviewed and uploaded on the City's webpage by City and Park Board staff.
 - Consultant to submit all open house display materials and questionnaires to Park Board staff for review a minimum of four weeks prior to the date of the public open house to

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ensure adequate time for inter-departmental reviews. Open house space bookings, notifications and advertisements to be undertaken by Park Board staff.

- Consultant to review and analyze all data collected through the engagement phase and develop an engagement summary report to include data such as number of open house attendees, methods of engagement, questionnaire results presented with simple infographics, and general themes or ideas borne of the engagement activities. The expectation is that this easy to read and graphic report will be made available to the public via the project website.

The work is expected to include the following:

- a. One meeting with Park Board Operations staff, two meetings with the Kitsilano Community Centre Association, and four meetings with Park Development staff;
- b. Documenting and distributing minutes of all meetings with staff, community partners and stakeholders within 48 hours of each meeting;
- c. Conceptual and detailed designs should consider sustainable principles and include natural elements where possible;
- d. The water spray park designs should explore ways to ensure the playspace and surrounding area is universally accessible. Consideration should be given to grades, play elements, surfacing and access;
- e. The key design objective is to have a self-draining, easily maintainable, non-recirculating water spray park playspace that is durable, safe, appealing, and useable by children with a range of abilities in wet and dry conditions;
- f. The water play elements should include features suitable for children under 5 years of age and from 5 years to 12 years of age;
- g. At each park, consideration of grades, drainage and the relationship between the existing playground, washrooms, drinking fountains and other park amenities will need to be explored, including pathway improvements and connections around the playground and throughout the park;
- h. The concept plans for Ross Park should include siting a picnic shelter, drinking fountain, pedestrian connections and CSA safety zones for existing play equipment.
- i. Class D cost estimates for all 4 options;
- j. Meet Vancouver Coastal Health requirements;
- k. Consulting with City and Park Board staff about water conservation measures as they relate to the design of a recirculating water system;
- l. Reviewing feedback received during public engagement events; summarize and graphically representing feedback and providing a report to Park Board staff for uploading onto the Park Board project page;
- m. Refining concept plans to reflect staff and community input;
- n. Developing a preferred concept plan for each park for review with staff, community partners and stakeholders;
- o. Design development to advance the preferred concept plans for presentation to Park Board staff, stakeholders and the Kitsilano Community Centre Association;
- p. Geotechnical investigations and a geotechnical report by a qualified geotechnical engineer within the area of work at both parks;
- q. Development of a land survey by a qualified land surveyor of the areas within the scope of work at each park.

PHASE 1b - Recirculating System Evaluations and Design Guideline

Recirculating system review and evaluation report

The Vancouver Park Board would like to identify a model or supplier of recirculating spray park system to be in the development of all spray park systems in the near future. The consultant team is to identify all relevant spray park manufacturers/suppliers (assume up to five) that operate in the lower mainland and deliver a report evaluating the various manufacturers/suppliers systems in order to identify the best system to be used within the Vancouver Park Board system. The evaluation report is to include a matrix of criteria for comparison and the consultant team is to work with staff to develop a summary report which includes a recommendation. The criteria for comparison are to include but are not limited to:

- Cost of the overall system
- Ease of maintenance and repair
- Warranties
- Scalability (the ability to use the same system or model at a neighborhood park scale (e.g. Ross Park), community park scale (e.g. Hillcrest), and destination park scale (e.g. Lumberman's Arch)
- Management of operations
- Quality management systems
- Flexible programming (ability to modify programming to respond to season and water restrictions)
- Range of spray features and nozzles
- Remote operations and monitoring (wifi, email updates, text alerts...)
- Additional criteria are to be developed in discussion with park development and operations staff (assume a maximum of 14 criteria)

The consultant team is to include a total of 4 meetings to review the selection criteria and discuss the direction and findings of the evaluation report.

Recirculating system Design and Operations Guidelines

The consultant team is to develop a 5-10 page guideline for staff use to aid in siting and designing future spray parks. Design considerations identified in the guidelines include considerations when siting spray features and mechanical equipment, spatial requirements, sizes (spray pad and mechanical equipment). This document is also to include requirements identified by Vancouver Coastal Health through the process in order to provide a clear picture of what is to be included in the project scope in the development of future spray parks.

The report is to include a review of 4-7 existing recirculating spray parks in use in neighbouring municipalities that fall under the Vancouver Coastal Health domain citing information including a cursory review of operational requirements and water quality systems. The report is also to map the carbon footprint and production of greenhouse gases related to the daily/weekly/monthly/yearly operation of a recirculating system compared to that of a flow through spray park system. This data is to be reviewed in conjunction with data related to water conservation and wastage in order to better understand the benefits and drawbacks of recirculating systems from a sustainability standpoint.

The consultant team is to include a total of 5 meetings to review the selection criteria, review sustainability inputs and outputs, and discuss the direction and findings of the report.

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PHASE 2 - Preparation of a Full Set of Construction Drawings

Upon acceptance and design development of the preferred concept plans, the consultant will be responsible for, and is not limited to the following:

- Preparation of drawings and specifications and cost estimates
 - The Consultant shall prepare and deliver to the Vancouver Park Board all drawings and specifications related to both the tendering of the project and the construction, referred to as IFT (Issued for Tender) and IFC (Issued for Construction) documents. These shall include drawings and specifications in compliance with City, Provincial and National standards, including but not limited to the following: up-to-date site survey of existing conditions; demolition; site plan; grading and layout; irrigation; electrical; mechanical; structural and details
- Leading construction drawing review meetings with Park Development and Operations staff at 50%, 75%, 95% and 100% drawing completion;
- Submitting to the Park Development Project Manager construction drawings, specifications and cost estimates at (50%, 75%, 95% and 100%) a minimum of 10 days prior to review meetings; with Operations staff;
- Documenting and distributing minutes of all meetings within 48 hours of each meeting
 - Coordinating timely design approvals and permits with all appropriate authorities as needed including, but not limited to, Vancouver Coastal Health, BC Hydro, City of Vancouver (Engineering; Real Estate and Facility Management; and Development Services), Fortis, Telus and Metro Vancouver.
 - The Consultant shall provide and update cost estimates to coincide with 50%, 75%, 95% and 100% drawing reviews and whenever significant design changes are incurred to ensure the park development initiative remains within the allocated budget.
- Preparing a complete set of tender-ready IFT documents for Connaught Park and Ross Park including but not limited to listing items for inclusion in pricing tables for the tender documents, General Conditions, Form of Tender and Division Specifications for CoV tender process

PHASE 3 - Tendering Assistance, Construction Administration and Contract Administration, As-built Record Drawings

- **PHASE 3 a - CONNAUGHT PARK**
- **PHASE 3 b - ROSS PARK**

NOTE: It is anticipated that construction of the spray park at Connaught Park will proceed in advance of Ross Park, and as such Phase 3 for Connaught and Ross Park will not be concurrent.

Tendering Assistance:

- Assisting with Bidder's meeting and responding to technical questions during the tender process
- Assisting City of Vancouver with contractor selection process

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Construction Administration:

Construction and contract administration is to be provided for Connaught Park and for Ross Park (although not concurrently). This includes but is not limited to issuing IFC contract documents; monitoring construction and leading weekly site meetings during the duration of construction; issuing weekly site-meeting minutes within 48 hours of each meeting; preparing all site instructions, CCOs, COs and site clarifications; site instructions and responses to contractor requests for information within two business days, to maintain prompt and clear communication between all parties; reviewing contract changes that effect design and costs; coordinating and leading all logistical issues that arise during construction; alerting Park Board when key infrastructure is to be reviewed and approved on site; leading the substantial completion process; progress draw coordination and certification; preparing a deficiency list(s) as required; issuing final acceptance in collaboration with the Park Board; ensuring the project is constructed as per the contract documents; and leading and documenting the one year warranty review. More specifically, the Consultant shall, in each case unless the City determines otherwise:

- a. be a representative of the City acting as the “Consultant” as defined in the Construction Contract;
- b. advise and consult with the City acting as the “Consultant” as defined in the Construction Contract;
- c. have the authority to act on the City’s behalf to the extent provided in the Agreement and the Construction Contract Documents;
- d. have access to the Construction Work at all times wherever it is in preparation or progress;
- e. act as the Managing Consultant for the Project, which role will include without limitation, providing overall liaison, control, coordination and communication between all parties for the Project;
- f. forward all instructions from the City to the Construction Contractor;
- g. carry out the General Review of the Construction Work;
- h. examine, evaluate and report to the City upon representative samples of the Construction Work;
- i. keep the City informed of the progress and quality of the Construction Work, and report to the City defects and deficiencies in the Construction Work observed during the course of the site reviews;
- j. determine the amounts owing to the Construction Contractor under the Construction Contract based on the Consultant’s observations and evaluation of the Construction Contractor’s application(s) for payment;
- k. issue certificates for payment under the Construction Contract for Construction Work performed;
- l. in the first instance, interpret the requirements of the Construction Contract Documents and make findings as to the performance thereunder by both the City and the Construction Contractor;
- m. render interpretations in written and graphic form as may be required with reasonable promptness on the written request of either the City or the Construction Contractor;
- n. render written findings within three business days, on all claims, disputes and other matters in question between the City and the Construction Contractor relating to the

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- execution or performance of the Construction Work or the interpretation of the Construction Contract Documents;
- o. render interpretations and findings consistent with the intent of, and reasonably inferable from, the Construction Contract Documents; showing partiality to neither the City nor the Construction Contractor; but shall not be liable for the result of any interpretation or finding rendered in good faith in such capacity;
 - p. have the authority to reject work which does not conform to the Construction Contract Documents, and whenever, in the Consultant's opinion, it is necessary or advisable for the implementation of the intent of the Construction Contract Documents, have the authority to require special inspection or testing of work, whether or not such work has been fabricated, installed or completed;
 - q. review and take other appropriate action with reasonable promptness upon such Construction Contractor's submittals as shop drawings, product data, and samples, for conformance with the general design concept of the Construction Work as provided in the Construction Contract Documents;
 - r. prepare contemplated change orders, change orders, and change directives for the City's approval and signature in accordance with the Construction Contract Documents;
 - s. have the authority to order minor adjustments in the Construction Work which are consistent with the intent of the Construction Contract Documents, when these do not involve an adjustment in the Construction Contract price or an extension of the Construction Contract time;
 - t. furnish supplemental instructions to the Construction Contractor with reasonable promptness or in accordance with a schedule for such instructions agreed to by the Consultant and the Construction Contractor;
 - u. determine the dates of Substantial Performance of the Construction Work and in accordance with the Construction Contract and issue a certificate of completion for each Sub-Contractor of the Construction Contractor in accordance with the progressive release of holdback permitted by the Builders' Lien Act;
 - v. receive from the Construction Contractor the operations and maintenance manuals and related documents and evaluate them for conformance to the Construction Contract requirements;
 - w. determine the date of Total Performance of the Construction Work and issue a written certificate of the same;
 - x. verify the validity of the Construction Contractor's application for final payment and issue a certificate of final payment;
 - y. prepare record drawings showing changes in the Construction Work made during construction based on marked-up as-built drawings, and other data furnished by the Construction Contractor to the Architect, provided that the accuracy of such information shall be the sole responsibility of the Construction Contractor; and
 - z. prior to the end of the period of one year following the date of Substantial Performance of the Construction Work, review any defects or deficiencies which have been reported or observed during that period, and notify the Construction Contractor in writing of those items requiring attention by the Construction Contractor to complete the Construction Work in accordance with the Construction Contract.

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As-Built Record Drawings:

The consultant must provide as-built record drawings in both Auto-CAD and pdf format within one (1) month of substantial completion of the project along with all information related to warranties, maintenance manuals and operations manuals.

As part of the project close out package, the Consultant shall collate and provide digital copies of all construction correspondence and documentation generated throughout the construction phase of the project, including but not limited to: site instructions, contemplated change orders, change orders, change directives, site clarifications, submittals, site review reports, weekly meeting minutes and construction photos of the project progress.

3.0 TIMELINE

The anticipated completion date for delivery of the tender package for Connaught and Ross Parks is October 23, 2018. Substantial completion of Connaught Park Children's Water Spray Park is to be achieved by May 1, 2019. Substantial completion of Ross Park Children's Water Spray Park is to be achieved by November 1, 2019.

Project Schedule

<i>Item</i>	<i>Description</i>	<i>Date</i>
1.	Concept plans development (Connaught and Ross Parks)	Apr - Jun, 2018
2.	Public open houses (Connaught and Ross Parks)	Jul, 2018
3.	Preferred concept plan development (Connaught and Ross Parks)	Aug, 2018
4.	Construction drawings/reviews/specs/details; cost estimates/ tender-ready documents (Connaught and Ross Parks)	Sep - Oct, 2018
5.	Tender and Award of Contract - (Connaught Park)	Nov - Dec, 2018
6.	Construction contract administration, site reviews, etc. (Connaught Park)	Jan - May 2019
7.	Tender and Award of Contract (Ross Park)	May - June 2019
8.	Construction contract administration, site reviews, etc. (Ross Park)	Jul - Nov 2019

If the above timeline is not achievable, the Proponent shall provide a suggested timeline, including the timing for completion of the project, and will be required to develop and maintain a project schedule.

4.0 BUDGET

The construction budget, for the children's water spray park and associated park upgrades for Connaught Park is Three Hundred Thousand Dollars (\$300,000.00 CAD) and the construction budget for Ross Park is Four Hundred Thousand Dollars (\$400,000.00 CAD). The construction budget includes all site works through to completion of construction, demolition work where required, and 15% contingency.

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 PART C - FORM OF PROPOSAL

APPENDIX 3
 COMMERCIAL PROPOSAL **(REVISED)**

Complete this Appendix 3 - Commercial Proposal in the form set out below.

Proponent to provide proposed pricing and payment terms, which should be in accordance with Part A, Section 7 of the RFP (as well as any other sections of the RFP imposing requirements as to pricing). If the Proponent is submitting its Proposal via envelope please ensure Appendix 3 - Commercial Proposal is provided in a separate sealed envelope.

Table A: PRICING SCHEDULE (Reference PART B - REQUIREMENTS - revised version)

Work Task/Phase/Deliverable	Description of Activities*	Team Members	Team Member Activity Role	Estimated Hours	Maximum Fees
PHASE I a					
Conceptual Plan Development - Connaught Park					
Conceptual Plan Development - Ross Park					
Public Engagement - Connaught Park					
Public Engagement - Ross Park					
Preferred Concept Plan - Connaught Park					
Preferred Concept Plan - Ross Park					
Preferred Concept Plan Design Development - Connaught Park					
Preferred Concept Plan Design Development - Ross Park					
Site Surveys (Connaught and Ross Parks)					
Geotechnical Reports (Connaught and Ross Parks)					
PHASE I b					
Recirculating system evaluation					
Recirculating system Design and Operations Guidelines					
Phase I (a and b) Disbursements					
Phase I (a and b) Subtotal (including disbursements and PST)					

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PHASE 2					
Tender-ready Drawings, specs and prepare tender forms - Connaught Park					
Tender-ready Drawings, specs and prepare tender forms - Ross Park					
Review Meetings with Park Development and another with Operations staff at 50%, 75%, 95%, 100% - Connaught Park (assume 8 meetings)					
Review Meetings with Park Development and another with Operations staff at 50%, 75%, 95%, 100% - Ross Park (assume 8 meetings)					
Phase 2 Disbursements					
Phase 2 Subtotal (including disbursements and PST)					
PHASE 3 a					
Tendering Assistance - Connaught Park					
Construction and Contract Administration - Connaught Park					
As-Built record drawings - Connaught Park					
One-year warranty review - Connaught Park					
Phase 3a Disbursements					
Phase 3a Subtotal (including disbursements and PST)					

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PHASE 3 b					
Tendering Assistance - Ross Park					
Construction and Contract Administration - Ross Park					
As-Built record drawings - Ross Park					
One-year warranty review - Ross Park					
Phase 3b Disbursements					
Phase 3b Subtotal (including disbursements and PST)					
SUBTOTAL - All PHASES					
GST					
TOTAL PRICE (including GST and PST)					

Unit Prices

These unit prices will be used for changing quantities from those indicated in the Pricing Schedule or Contract Documents upon written instruction from the City. The prices should include (i) all labour, material and other costs, (ii) overhead and profit, (iii) PST, and (iv) all other taxes, duties, assessments, charges and fees, *except for GST*.

Table C - Unit Prices

Description	Price Change to Contract Price
	Value to Add or Deduct to Contract Price (including PST; but not including GST)
A. Open House Event	\$
B. Stakeholder Meeting	\$
C. Review Meeting with Park Board Staff	\$

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PART C - FORM OF PROPOSAL

Schedule of Labour Rates

Proponents shall provide Charge Out Rates applicable to the project set out in Table A. Proponents should complete the following tables setting out the all-inclusive proposed hourly rates for all applicable categories of labour.

Table C: SCHEDULE OF LABOUR RATES

Key Personnel/Team Members	Title/Activity/Role	Proposed Rate per Hour	Proposed Rate Per Day