

**REQUEST FOR PROPOSALS NO. PS20172464  
OPERATOR FOR 2850 WEST 3<sup>RD</sup> AVENUE**

**QUESTIONS AND ANSWERS NO. 4**

ISSUED ON August 2<sup>nd</sup>, 2018

Q1	In Appendix 6 of the RFP, what do you mean by "Client"?
A1	"Client" in Appendix 6 refers to people or organisations that you have served (e.g. provided services such as housing or programming to them). The Client should be prepared to vouch for your organisation's capacity.
Q2	In Appendix 12 of the RFP, who should sign the form?
A2	The form in Appendix 12 should be completed and signed by each key personnel for whom a CV or other information regarding employment history and qualifications has been included in the Proposal.
Q3	How soon do you expect the successful non-profit organisation can commence a lease?
A3	A lease can be commenced after evaluation of proposals, negotiation with a proponent, approval by Council, and issuance of eviction notice to the existing tenants of the house. This means a lease is estimated to commence some time in 2019.
Q4	How does rent work?
A4	Given that the operating costs are significant and will be assumed entirely by the operator, the City assumes that the lease for this property would be nominal.
Q5	Is the garage structure also heritage designated?
A5	No. Only the house is designated.

REQUEST FOR PROPOSALS NO. PS20172464  
OPERATOR FOR 2850 WEST 3RD AVENUE  
QUESTIONS AND ANSWERS NO.4

---

Q6	Do you have site and building plans available for this site?
A6	No, plans are not available.
Q7	If we were to remove the garage from the site, what requirements would be needed on this. I have assumed it does not fall in to the heritage requirement. The land size is limited for playground space otherwise.
A7	Removal of the garage structure must comply with all applicable City bylaws, including the Parking Bylaw.
Q8	Is it possible to get a sense of how many rooms the residence has (and how many could be used as bedrooms)?
A8	The property has four bedrooms on the second floor.