

**REQUEST FOR PROPOSAL “RFP” NO. PS20161928  
ARCHITECTURAL CONSULTING FOR PARK WASHROOM UPGRADES**

QUESTIONS AND ANSWERS NO. 1

ISSUED ON FEB. 3, 2017

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| Q1 | <p><u>Re: LEED Certification:</u></p> <p>a. Under Mandatory Qualifications (page B-3) it lists under item 3: LEED Gold Certified Projects - ... recent experience (preferably within the last 5 years). This would seem to indicate a requirement for a number of these.</p> <p>b. However, in Appendix 2, the Technical Proposal, under the heading Sustainability, it indicates a more open requirement as follows:</p> <p><i>“Proponents should describe their approach to and history of successes in enhancing sustainability and energy use reduction through the delivery of their past projects, and identify any opportunities they see for additional successes through this project.”</i></p> |
| A1 | <p><b>The requirements are not mutually exclusive - one is a qualification requirement and the other is a submission requirement. See also A4 below.</b></p>   |
| Q2 | <p><u>Re: LEED Certification:</u></p> <p>In Schedule B of the Architect Agreement, (page D-30, item iv), it indicates LEED Gold Certification is required. But the scale of this project and the number of sites may greatly increase the scope and cost of this certification.</p>  |
| A2 | <p><b>See Amendment 1 (AMD 1) attached.</b></p>  |
| Q3 | <p><u>Re: LEED Certification</u></p> <p>Please confirm if LEED Certification is really the intent?</p>   |
| A3 | <p><b>See Amendment 1 (AMD 1) attached.</b></p>  |
| Q4 | <p><u>Re: LEED Certification</u></p> <p>Also, Could you confirm that requirement Architectural Teams to have multiple significant LEED gold projects is correct. Or is the objective to indicate a “history of successes in enhancing sustainability and energy use reduction.”</p>  |
| A4 | <p><b>The qualification states “Proponents must have recent experience (preferably within the last 5 years) in:... LEED Gold Certified Projects.” Projects, plural, implies more than one, but the requirement does not state that significant LEED Gold Certified Projects, or more than two, are required, nor does it specifically state whether that</b></p>   |

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|           | <b>experience needs to rest with the prime consultant. The intent is to target teams whose experience includes a working facility with the LEED requirements, taken through the rigour of the certification process, as evidenced by a few samples. See also A1 above.</b>     |
| <b>Q5</b> | <b>Insurance: the Architect Agreement, page D-18, item 5.7.1 requires \$3M annual aggregate. In our estimation, for a project of this scale, the \$3M seems very unusual and is more than our current limit of \$2M. Would the city consider adjusting this limit to \$2M?</b> |
| <b>A5</b> | <b>The City agrees to lower the aggregate limit to \$2M. Please see revision in Amendment 1 (AMD 1).</b>   |