

November 29, 2013

REQUEST FOR PROPOSAL "RFP" No. PS20130786
MOVE CONSULTANT & MOVE SERVICES FOR TENANT RELOCATION

AMENDMENT No. 2

RE: ANNEX 1 - SCHEDULE OF DETAILED REQUIREMENTS, 1.2 INTRODUCTION TO SCOPE OF WORK

CURRENTLY READS:

- d) The Project including all Requirements and sub-Tasks are to be completed to the satisfaction of the City by December 22, 2013.

REPLACE WITH:

- d) The Project including all Requirements and sub-Tasks are to be completed to the satisfaction of the City by April 30, 2014.

RE: ANNEX 1 - SCHEDULE OF DETAILED REQUIREMENTS, 1.3 CONSULTANT'S PRIOR TO MOVE REQUIREMENTS - PHASE 1

PLEASE DELETE:

- a) The Consultant will be required to work with the Project Manager and other City staff to prepare a detailed Scope of Work and description and detailed timeline to clearly establish the parameters set out for the future moving tender. The Consultant will be required to prepare a detailed step by step process for inclusion in the tender. The Consultant will explore alternatives where required to ensure that the City's sustainability objectives are met.

PLEASE DELETE:

- d) The Consultant will be required to prepare Consultant drawings in accordance with the requirements and the scope of work set out in the move tender. All drawings will be prepared meeting City Facilities and Planning Department standards.

RE: ANNEX 1 - SCHEDULE OF DETAILED REQUIREMENTS, 1.7 MOVE CONTRACTOR'S RESPONSIBILITIES DURING THE MOVE - PHASE II

CURRENTLY READS:

- d) Loading, wrapping, moving and unloading of files to library carts. Please note that most files will be packed in to totes by Vancouver Police Department staff;

REPLACE WITH:

- d) Loading, wrapping, moving and unloading of files to library carts. Please note that most files will be packed in to totes by City staff;

RE: ANNEX 1 - SCHEDULE OF DETAILED REQUIREMENTS, 1.8 MOVE CONTRACTOR SERVICES

PLEASE DELETE:

- h) Manage the moving employees to ensure these employees are wearing uniforms and have appropriate photo identification tags to identify themselves as a representative of moving company while on Vancouver Police Department property or during the handling of any property, including loading the trucks and driving from site to site; and

All other conditions and specifications remain unchanged.

This amendment must be completed, and attached to your Proposal/Tender form.

If you have already submitted your Tender, this amendment shall be submitted to the Purchasing Services Office, City of Vancouver, 453 West 12th Avenue, Vancouver, British Columbia, Canada, V5Y 1V4, (Courier Delivery and Drop off is at the Information Desk, Main Floor Rotunda of the same address), prior to the Closing Time: 3:00:00 pm Local Vancouver, BC Time, December 12, 2013 in an envelope clearly marked "AMENDMENT No. 2 to RFP No. PS20130786 MOVE CONSULTANT & MOVE SERVICES FOR TENANT RELOCATION".

NAME OF VENDOR

SIGNATURE OF AUTHORIZED SIGNATORY

DATE

Alison Hall, Contracting Specialist